UTS College | UNIVERSITY OF TECHNOLOGY SYDNEY

Academic Handbook 2026

CAMBRIDGE INTERNATIONAL

AT UTS COLLEGE



Welcome from the Dean and Principal



Moving from the familiar world of high school, and from your home country to Australia to study, is no small thing. We're here to make sure that transition is a positive experience. At UTS College, we'll help unlock your full potential while you develop the knowledge, confidence, and skills to thrive in your future study.

Sally Payne

Dean
UTS College



By studying Cambridge International AS and A Levels, you'll experience excellent preparation for university success. The learning environment is supportive and student focused, with small class sizes and experienced educational staff who engage you through active learning to achieve academic success. You'll benefit from this well-rounded, high-quality program that enables you to meet challenges, improve your English language skills, expand your knowledge, develop your academic skills and build your confidence to become an independent and collaborative learner.

Justin Chu

Principal
UTS College

This UTS College student handbook is for international students enrolled in our Cambridge International AS and A Levels program. It offers important information to our students, their parents and guardians.

UTS College is the pathway college of the University of Technology Sydney (UTS). We've been delivering international pathway programs to UTS bachelor's and master's degrees for more than 35 years.

UTS College delivers Cambridge International AS and A Levels alongside other pathway programs to UTS degrees.

UTS College teachers who deliver Cambridge International AS and A Levels are experienced teachers in their field who will lead you on an exciting educational journey.

Located on the UTS campus in Sydney's centre, you'll benefit from studying in state-of-the-art UTS facilities, using leading edge technology in purpose-built collaborative classrooms, and the social and cultural experience of learning on a contemporary university campus.

UTS College is proud of our graduates' success at UTS and in the world of work. We equip our students to become independent learners, able to succeed at university after completing any of our pathway programs. For students of Cambridge International AS and A Levels, you'll enjoy a transformative academic curriculum accelerated personal development, and opportunities for sport, recreation and community service, all in one integrated and immersive program.

We reserve the right to alter this handbook and any of our other documentation, with any changes taking immediate effect unless otherwise stated. We will let you know about any change. You must ensure you are using the most recent version of the handbook, which is available on our **website**.

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UTS College is an Institute of Higher Education, registered by the Tertiary Education Quality Standards Authority TEQSA.
Provider number: PRV12022
Registered Provider Number 02287G
UTS College, UTS College Cambridge International AS and A Levels program CRICOS Course Code: 112659C
Cambridge International Centre No: AU046

1. Welcome to UTS College

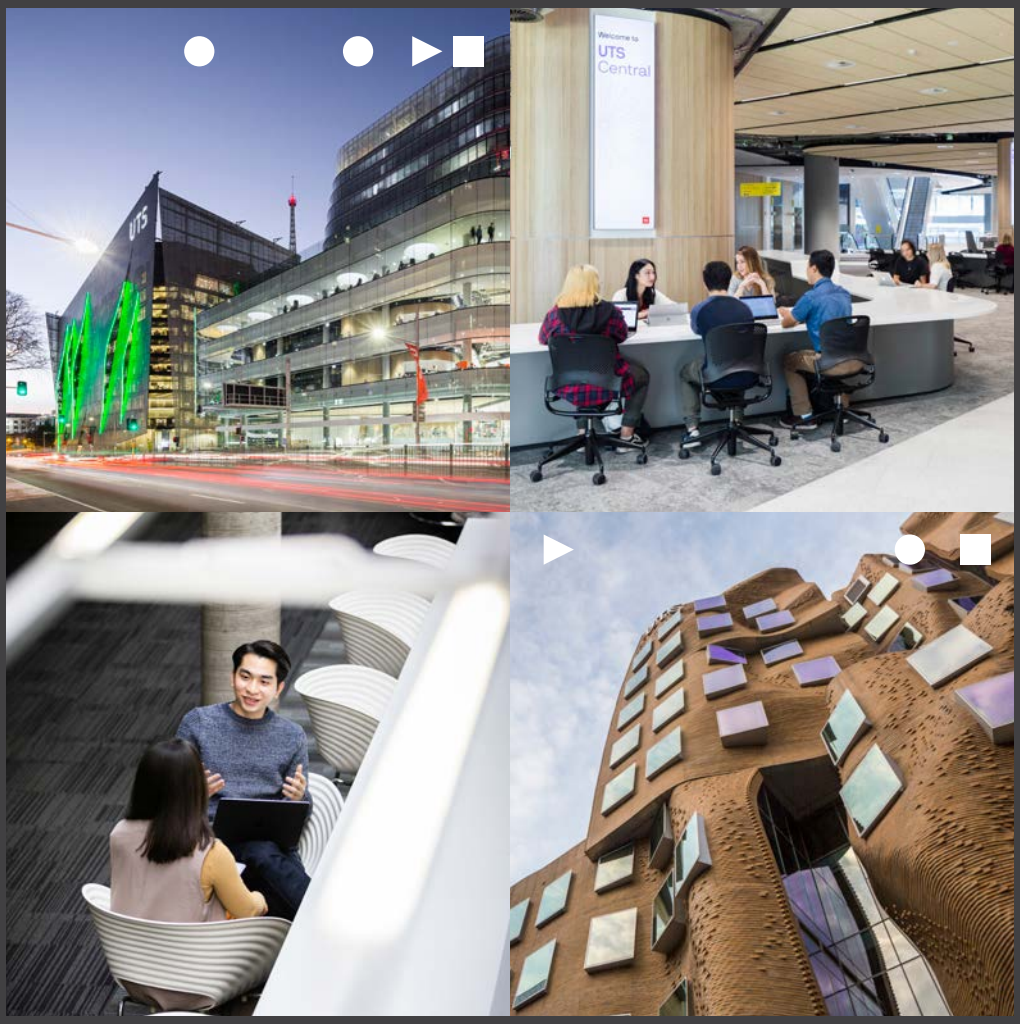
1.1 Cambridge International AS and A Levels

Cambridge International AS and A Levels is a comprehensive program that guides you to become confident, responsible, reflective, innovative, and engaged in your studies at UTS College. The program prepares you for life by encouraging you to develop an informed curiosity and a lifelong passion for learning. The program enables you to discover your talents and develop the skills required for success in both your studies and your future careers. The program prepares you to meet the challenges of tomorrow's world and to shape a better world for future generations.

A Cambridge International qualification opens doors to UTS. However, Cambridge International AS and A Levels at UTS College provides you with much more than an academic qualification. Our program is a two-year, full-time immersive Australian university experience, combining:

- Cambridge International AS and A Levels with a Business or STEM (Technology, Engineering, and Mathematics) focus
- Academic English (non-Cambridge subjects) to fully prepare you for the English language and academic skills demands of a degree at an English-speaking university.
- four UTS first-year university (diploma) subjects to give you a taste of university level study and credit towards a UTS College diploma; and
- the Duke of Edinburgh's International Award program, including community service, skills development, physical recreation, and social activities.

Such a unique educational experience provides all students with an excellent foundation for success and enjoyment at UTS and beyond.



1.2 Who's who at UTS College



Sally Payne

Dean



Justin Chu

Principal



Wilhelmina Du Toit

Deputy Principal



Zoe Wang

Student Support Manager



Isaac Howell

Student Success Team Lead



David Hurlow

Student Experience and HELPS Team Lead

1.3 Your campus



Climb Sydney's world-famous Harbour Bridge and see the city from above.



Explore Darling Harbour and meet some of Australia's native animals at Sea Life Sydney Aquarium and Wild Life Sydney Zoo.



Enjoy an unforgettable performance at the Sydney Opera House.



Surf some of Australia's best waves at Bondi Beach or just relax and enjoy the sun and the sights.

Sydney Harbour Bridge
Cahill Expressway
Roslyn Packer Theatre
The Rocks
Sydney Opera House
Ferry Wharf
Circular Quay
Circular Quay Station
Government House
Museum of Contemporary Art
Western Distributor
Pitt Street
Phillip Street
30 min
Wynyard Station
Hunter Street
George Street
King Street Wharf
Martin Pl.
Martin Place Station
Pirrama Road
Australian National Maritime Museum
Sea Life Sydney Aquarium and Wild Life Sydney Zoo
Sussex Street
Kent Street
Clarence Street
York Street
Strand Arcade
Westfield Sydney
Sydney Tower Eye
St James Station
Art Gallery of NSW
Darling Harbour
Queen Victoria Building
State Theatre
The Galeries
Market Street
Elizabeth Street
Hyde Park
St Mary's Cathedral
Murray Street
International Convention Centre Sydney
15 min
St. Andrew's Cathedral
Town Hall Station
Park Street
Bathurst Street
Pitt Street
Museum Station
Liverpool Street
Chinese Gardens
Ultimo
World Square
Sussex Street
George Street
Goulburn Street
Wentworth Avenue
Castlereagh Street
Hay Street
Belmore Park
Albion Street
Foveaux Street
Surry Hills
Central Station
Eddy Avenue
Railway Square
Broadway
Cleveland Street
Central Park
Quay Street
Urbanest Quay St
Ultimo Road
Harris Street
Thomas St.
Mary Ann Street
Macarthur Street
William Henry Street
5 min
Market City & Paddy's Markets
Chinatown
UTS College
UTS Library
UTS Tower
UTS
To Bondi Junction & Bondi Beach

Key
- Shopping
- Train stations
- Walking distance

Take a tour

1.4 Accommodation for Under-18 students

International students who are under 18 years must reside in accommodation approved by the Department of Home Affairs, or UTS College approved accommodation and welfare arrangements.

If an international student's parent, legal custodian, or eligible relative wishes to care for them in Australia, they must apply to be the student's nominated guardian through the Department of Home Affairs.

UTS College approves three accommodation types outlined below. More details on accommodation options and application instructions are available in our Under 18 information guide and on our website.



Homestay

Living with a local family is a great way for you to experience life in Australia and practise your spoken English. All our homestays have been specially chosen to ensure that you are provided with a safe and supportive home environment. Each home is within 45 to 60 minutes travelling time from the campus, in a variety of locations around Sydney. This is a fantastic opportunity to live like a local and have an authentic Australian lifestyle experience.

Student residential accommodation

Each student residential building is purpose-built and features ultra-modern facilities including study areas, collaboration zones, and social spaces to connect with friends. Providing all the comforts of home in a safe, community-style setting, student residential buildings have everything you need at your fingertips. If it is your first time living away from home, you can be confident you are on track to a great student lifestyle experience while you study at UTS College.

Special host

If you want to live with a close family friend or a family member that does not meet the definition of an eligible relative by the Department of Home Affairs, the family friend or family member will need to apply to be a Special Host under UTS College Homestay arrangements. Find out more under the Special Host tab on our website.



1.5 Get Ready and Welcome Week activities

Essentials for your study at UTS College

There are a few things you need to get started with us:

- your 8-digit Student ID Number (in your Letter of Offer)
- first and last names (names you have enrolled with)
- date of birth (dd/mm/yy)
- digital passport-style photo of your face
- passport or photo of your passport page.

You'll also need to make sure you have the correct hardware on your device to participate in your studies.



Bring your own device (BYOD)

At UTS College, you'll need to Bring Your Own Device (BYOD). You can use devices around campus, connect to our Wi-Fi to access learning resources and communicate and collaborate with classmates.

Please note that mobile phones, Chromebooks and tablets are not suitable to use on their own for self-study, online resources or exams. Most class materials and systems are designed for laptop use. Make sure you also bring your laptop (along with your headphones and battery pack) to campus. Check your BYOD requirements.

You can also use your device at home to access your learning resources. Help is always available from our ITDS Service Portal. Find out more on our website.

Checklist to help you get started

You can set all of this up during orientation. If you like to feel prepared ahead of time, you're welcome to complete these steps before you arrive.

Activate your UTS email account
This will be your student email during your studies and you'll use it to access key systems. Activate your email here.

Log in to Canvas and download the app
Canvas is where you'll find your learning materials and messages from your teachers once classes begin. Log in using your UTS email and password. You can download the app for IOS or Android.

Download Microsoft Office on your personal device
You'll use Microsoft Office for assignments and study tasks. You can install it at no extra cost. Follow the step-by-step instructions instructions provided.

Upload your photo for your student ID card
You can submit your photo online using a computer, tablet or smartphone. After it's approved, you can collect your card on campus. You can also complete this during orientation.



Welcome Week activities

Welcome Week activities are orientation and preparation activities for your first academic term (summer term) at UTS College. It's an exciting time because you'll find out everything you need to know to get started in your course and set yourself up for success.



Attendance at Welcome Week is mandatory, and it's a lot of fun. You'll be introduced to UTS College by the Principal of the program and attend workshops to discuss your course goals and objectives. These are opportunities to find out what is expected of you and what you can expect from your program. You'll take part in:

- introductory sessions about the learning outcomes of all your subjects
- meetings to form learning groups within your subjects. These are a chance to get to know your classmates and teachers through fun and practical activities.
- study success sessions where your teachers will help you prepare for your studies. Sessions include information about:
    - developing your learning skills while studying at UTS College, including our Learning.Connected approach to teaching and learning
    - preparing for your classes, the types of assessments you'll complete, and the support available to you.

During Welcome Week, you'll learn about the wide range of support available. You can take part in our a learning support program and peer mentoring program; book a session with a Student Success Advisers; and get support for special needs, special consideration, wellbeing, UTS counselling, and UTS medical services.

Additionally, at the end of the summer term, you can join your classmates and other new students for a fun Welcome to Campus Fair, filled with games, activities, performances, food, prizes and opportunities to join ActivateUTS clubs and societies.



1.6 Compulsory pre-departure induction sessions

A pre-departure induction session is part of the College's support program for students under 18 years old, as well as their parents. The induction is an excellent opportunity for you and your parents to meet and hear directly from the College's Student Success Advisers about important information relevant to you, including our comprehensive support services.



The induction covers the following topics, with a focus on under-18 student matters:

- general and emergency contact details
- customs and declarations
- scams
- curfews
- holidays and short stays
- welfare checks
- progress reports
- counselling, and access and inclusion.

You and your parents must attend an induction session. Details of available sessions will be sent closer to the commencement date.

Read our Under-18 Student Information Guide for more information.

1.7 Enrolment – first intake

Now that you've accepted your offer and been admitted into UTS College, your next step is to be ready to enrol in your subjects and set up your class timetable.

Note: enrolment vs re-enrolment

- Enrolment - is when you're a new UTS College student, new to Cambridge International AS and A Levels, or when you're progressing from an English Language program to your academic program for the first time.
- Re-enrolment - is when you're continuing your Cambridge International AS and A Levels program and selecting your subjects for the next trimester. You re-enrol after you've completed your first term (or trimester) and progress to any subsequent intakes.

Your first enrolment

We will help you with your first enrolment. On your first day of the program, during orientation, you'll attend an on-campus in-person enrolment session on *27 January 2026 (Tuesday)*. We'll email you the details closer to the date. More information about your first enrolment is available on our website.

Timetables

Once you're enrolled, you can check your class timetable on eStudent. UTS College reserves the right to change a student's timetable, especially during the first three weeks of the trimester. Please check your UTS email regularly as timetable-change notifications are sent to this email account.

Classroom changes

Any classroom changes are sent to you via your UTS email address.

2. Academic information for students

Here you can familiarise yourself with your program details, from the academic calendar which contains important dates, to your study plan, subjects, learning experiences, assessments and more.

2.1 2026 Academic calendar – important dates

Trimester	Classes commence This includes mandatory orientation and academic preparation, Welcome Week activities for new students and re-enrolment for continuing students.	Last date to re-enrol Last date to re-enrol without a late fee.	Census date	Examination period Including both internal and external (Cambridge AS/A Level exams)
Summer term 27 Jan to 20 Feb	27 January (attendance is monitored from this date)	N/A	20 February	N/A
1 24 Feb to 22 May	2 March (attendance is monitored from this date)	25 February	27 March	18 May to 22 May (Sem 1 internal)
2 9 Jun to 4 Sept	15 June (attendance is monitored from this date)	10 June	10 July	31 Aug to 4 Sept (Sem 2 internal)
3 22 Sept to 18 Dec	28 September (attendance is monitored from this date)	23 September	23 September	28 Sept to 30 Oct (AS/AL external) 14 Dec to 18 Dec (Sem 3 internal)

2.2 Your program – learning outcomes and subject information

Graduate attributes	Program learning outcomes
Confident Confident in working with information and ideas – your own and those of others.	Learners are confident, secure in their knowledge, unwilling to take things for granted and ready to take intellectual risks. They are keen to explore and evaluate ideas and arguments in a structured, critical and analytical way. They can communicate and defend views and opinions as well as respect those of others.
Responsible Responsible for yourself, responsive to and respectful of others.	Learners take ownership of their learning, set targets and insist on intellectual integrity. They are collaborative and supportive. They understand that their actions have impacts on others and on the environment. They appreciate the importance of culture, context and community.
Reflective Reflective as learners, developing your ability to learn.	Learners understand themselves as learners. They are concerned with the processes and products of their learning and develop the awareness and strategies to be lifelong learners.
Innovative Innovative and equipped for new and future challenges.	Learners welcome new challenges and meet them resourcefully, creatively and imaginatively. They can apply their knowledge and understanding to solve new and unfamiliar problems. They can adapt flexibly to new situations requiring new ways of thinking.
Engaged Engaged intellectually and socially, ready to make a difference.	Learners are alive with curiosity, embody a spirit of enquiry and want to dig more deeply. They are keen to learn new skills and are receptive to new ideas. They work well independently but also with others. They are equipped to participate constructively in society and the economy – locally, nationally and globally.

Your streams – AS Level

	Engineering stream	Commerce stream	IT stream
Cambridge International subjects (3 subjects in each stream)	ACSC: Computer Science	AACC: Accounting	ACSC: Computer Science
	AMAT: Mathematics	AECO: Economics	AMAT: Mathematics
	APHY: Physics	AMAT: Mathematics	One of the following: • AACC: Accounting • APHY: Physics
English language subject	AFFE: Foundation English		
Extracurricular activities	ADUK: Duke of Edinburgh's International Award		
UTS first-year university (diploma) subjects	EFMT103 Foundation Mathematics	BRED103 Responsible Evidence-Based Decisions	IIIS103 Introduction to Information Systems
	EPHY103 Physical Modelling	BACC103 Accounting and Accountability	IWBS103 Web System

Your streams – A Level

	Engineering stream	Commerce stream	IT stream
Cambridge International subjects (3 subjects in each stream)	APHY: Physics	AACC: Accounting	ACSC: Computer Science
	AMAT: Mathematics	AECO: Economics	AMAT: Mathematics
	ACSC: Computer Science	AMAT: Mathematics	One of the following: • AACC: Accounting • APHY: Physics
English language subject	AFFE: Foundation English		
Extracurricular activities	ADUK: Duke of Edinburgh's International Award		
UTS first-year university (diploma) subjects	EMAT203 Mathematics 1	BECO203 Economics for Business	INEF203 Network Fundamentals
	EPRO203 Programming 1	BACC203 Accounting, Business and Society	IPRO203 Programming 1

List of Cambridge International AS/AL subject codes:

- AACC Accounting – 9706
- ACSC Computer Science – 9618
- AECO Economics – 9708
- AMAT Mathematics – 9709
- APHY Physics – 9702

Subject descriptions

Cambridge International AS/ A Level subjects

ACC100/101/102/200/201/202 Accounting

Accounting engages you with the relevance and applicability of accounting in real-world contexts and encourages interest in the role and responsibilities of the accountant. Studying this subject helps you to understand, apply, analyse and evaluate accounting information to aid decision-making in business and communicate information to stakeholders. These transferable skills are an ideal foundation for further study and for a future career within accounting or related professions.

ACSC100/101/102/200/201/202 Computer Science

Computer Science encourages you to meet the needs of higher education courses in computer science as well as 21st century digital employers. It encourages you to think creatively, through applying practical programming solutions, and to demonstrate that you are an effective user of technology.

AECO100/101/102/200/201/202 Economics

Economics provides you with the skills needed to use economics in work or further study, including how to explain and analyse economic issues and arguments, evaluate economic information, and organise, present and communicate ideas and judgements clearly.

AMAT100/101/102/200/201/202 Mathematics

Mathematics develops a set of transferable skills. These include the skill of working with mathematical information, and the ability to think logically and independently, consider accuracy, model situations mathematically, analyse results and reflect on findings. You can apply these skills across a wide range of subjects, which will equip you well for progression to higher education or directly into employment.

APHY100/101/102/200/201/202 Physics

Physics develops a set of transferable skills including handling data, practical problem-solving, and applying the scientific method. You will develop relevant attitudes, such as concern for accuracy and precision, objectivity, integrity, enquiry, initiative and inventiveness. You will acquire the essential scientific skills required for progression to further studies or employment.

Academic English subjects

AFFE101/102/201/202 Foundation English

This subject is designed for students entering the program with an IELTS of 5.5. The subject aims to develop your reading, writing, listening, and speaking skills in English, in preparation for further studies at UTS.

Extracurricular activity

ADUK100/101/102/103/200/201/202/203 Duke of Edinburgh's International Award

Duke of Edinburgh's International Award is a leading structured (non-formal education) youth development program, empowering young people in Australia aged 14 to 24 years to explore their full potential and find their purpose, passion and place in the world, regardless of location or circumstance. The Award is a fully inclusive program and has no social, political, or religious affiliations. To achieve an Award in this program, you must learn a skill, improve your physical wellbeing, volunteer in the community and experience a team adventure in a new environment.

First-year university (diploma) subjects

BACC103 Accounting and Accountability

The subject provides you with a user perspective on accounting information, focusing on the types of accountability that most business students use in their professional careers. Through the lens of accountability, this subject emphasises the key role of accounting in decision-making in business and society. You will use spreadsheet software (Excel) to analyse financial reporting and internal business decision-making. You are introduced to legal principles and rules related to the use of accounting information. You also have opportunities to develop your English language proficiency.

BACC203
Accounting, Business and Society

This subject provides you with the preparer perspective of accounting information and develops your critical understanding of business issues underpinning the demand for financial and management accounting information. You'll prepare accounting information for various organisational forms using contemporary analytical tools, including excel and practical accounting software, which require the use of technical skills. The implications of accounting issues are also discussed with an emphasis on ethical decision-making by preparers who need to balance the economic objectives of the primary users of accounting information, while also considering broader legal, social and environmental issues.

BECO203
Economics for Business

This subject introduces you to the basic concepts, theories, and principles of economics, and requires you to apply these concepts to both real and hypothetical business situations. The subject provides you with the opportunity to understand the broad economic contexts in which businesses operate, and to analyse contemporary economic issues and events presented in the mainstream media.

BRED103
Responsible Evidence-Based Decisions

This subject is designed to develop students' abilities to use evidence-based reasoning to solve important problems confronting business and society at large. Statistics and data are ubiquitous in the modern corporate world. Students will learn quantitative methods essential for organisational roles across all business discipline areas. The relevance of these methods will be demonstrated with applications to a diverse set of real-world case studies. The subject will train students to be responsible users of data, emphasising ethical considerations, the strengths and limitations of analytical tools, and how to communicate statistical evidence to inform decision making, laying the foundation for further study in different business disciplines.

EFMT103
Foundation Mathematics

Quantitative knowledge and skills are fundamental to many disciplines and many professions. This subject aims to provide you with opportunities to acquire essential knowledge and skills in fundamental quantitative areas including basic algebra, functions, and calculus. You'll develop confidence in basic mathematics topics, ensuring a smooth and confident transition to further quantitative subjects in science and engineering.

EMAT203
Mathematics 1

The study of Mathematics is central to an understanding of the world around us and is fundamental to all areas of science and engineering. This subject is designed to develop your understanding of the underlying principles of mathematics and to equip you with the necessary problem-solving skills applicable for solving problems of a practical nature. The subject also provides the requisite knowledge and skills for future studies in science and engineering.

EPHY103
Physical Modelling

Physical Modelling lays the foundation for engineering and the physical sciences with topics that cover classical mechanics, oscillations and waves, fluids, electricity, and thermal physics. The subject explores these concepts in the context of current technology and engineering. It equips you with general knowledge and skills in physics, and, together with the practical application of this knowledge, extends your problem-solving capabilities to the physical world. The subject further introduces the experimental and measurement techniques, and data analysis methods used in engineering.

EPRO203/ IPRO203
Programming 1

Programming computers is an essential skill for computer scientists, software engineers, software developers and data scientists. Successful programmers integrate many diverse capabilities to be able to solve complex, abstract problems. This subject introduces the core programming concepts using an object-oriented approach to programming, prioritising project-based learning and independent research, experimentation, and communication skills. Additionally, most programming in industry occurs as alterations to a portion of a large existing codebase, and this subject introduces you to how your initial programming explorations may eventually expand to making fixes or improvements to complex industry-scale projects.

IIIS103
Introduction to Information Systems

This subject introduces you to today's business environment and how technology is integrated into business, government, and community systems, including the trend to greater mobility, greater complexity, globalisation and business networking, and ways that technology can deliver services to improve business competitiveness in an increasingly global and networked environment. The subject introduces the role of information systems in managing businesses and the formation of business networks, and covers aspects of successful communication in a professional environment, along with different types of information systems and how they are used in organisation's activities.

The importance of stakeholders and users in information systems, systems development methodologies, collaborative work processes, teamwork, and usability evaluation are also covered. You'll undertake a detailed investigation of an information system and how the system supports the people and tasks of an organisation, and design the user interface for a simple information system. You'll use real-world case studies to understand the difference between social value, business value, and IS value and explore ethics, social responsibility, and IS sustainability topics.

INEF203
Network Fundamentals

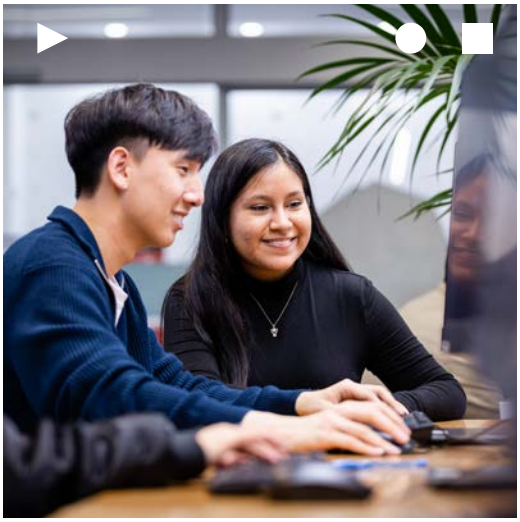
Today's internet is arguably the largest engineered system ever created by humanity, carrying petabytes of data every minute. It is important for data engineers to understand how data is transferred through the internet, and what are the guiding principles and structure of the data transport protocols. This subject provides you with a modern introduction to the dynamic field of computer networking, including layered network architecture and the TCP/IP protocol suite. Practical work includes observing network traffic in action and building your own network applications through socket programming. By developing problem-solving and design skills in this subject, you also acquire the ability to select the most appropriate network services, and design and develop network applications, e.g. web servers and email clients, to achieve the best data performance.

IWBS103
Web System

In this subject, you will develop the skills of using a computer as a tool for information processing and data transfer over the internet. The core of these activities is Unix, the operating system which supports most web applications. After understanding this operating system, you'll learn and develop the knowledge and skills to create web pages and websites. The underlying software, hardware, the principles of number systems, web services, and security principles will also be investigated.



2.3 Your learning experiences





Learning.Connected

Our learning and teaching strategies and approach for Cambridge International AS and A Levels aligns with the UTS College model of learning, Learning.Connected.

Our approach to student learning design is one that integrates all aspects of the student educational experience. This approach encompasses all student academic activities before, during, and between classes, focuses on academic language and literacy, and provides opportunities to connect with other students through social and cultural activities.

Our student-centred approach to learning builds on the principles of UTS learning.futures and Canvas best practice. It also integrates UTS College student support programs, including the Peer Mentoring Program, HELPS Centre programs, English language development, and the Student Success team.

By integrating the best aspects of these programs, we can provide a deeper student learning experience and better prepare you to become an independent learner with a clear focus on your future career.

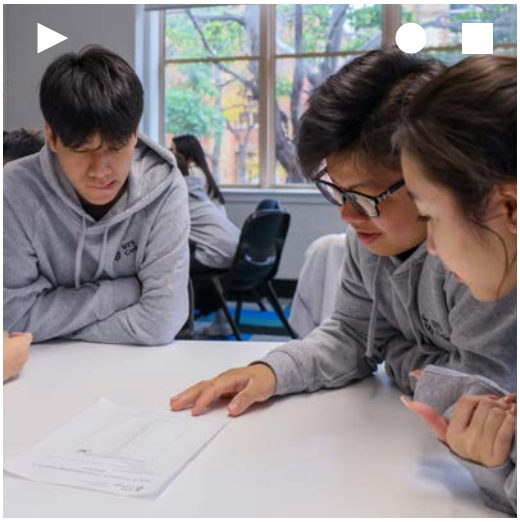
We realise that UTS College students are moving from junior secondary school learning, where students are more reliant on the teacher to give them information, to the independent learning required for senior secondary school, university, and in your future work. By developing knowledge, understanding, and ideas before and in between class, and coming to class ready to discuss, share and collaborate with your teacher and peers, you'll quickly become a stronger learner, equipped to succeed in tertiary education.

Learning Management System: Canvas

Canvas is UTS College's Learning Management System. Canvas is where you can find all your subject materials including assessments and announcements. It is also the place where you'll submit assessments, complete group work, receive grades, feedback and communicate with your teachers outside of class. Canvas makes communicating easier by sending you notifications by email or text to alert you on just about anything relating to your course, including when:

- an assignment is due
- you have received a grade and feedback from your teacher
- your teacher has made an announcement
- somebody has responded to your discussion post, and more.

2.4 Assessment





Cambridge International AS / A Level subjects

At UTS College, Cambridge International AS and A Level subjects have both internal and external assessments.

Internal assessment:

- has both formative and summative components throughout the study period
- allows for continuous evaluation, timely feedback identifying strengths and weaknesses, and preparing for the external Cambridge International AS and A exams
- has various types, including but not limited to, student presentations, laboratory reports, essays, online assessment, class quizzes and tests, reflections, practical exercises, and examinations. Please refer to the subject outlines on Canvas for the assessment details.

External assessment, in the form of exams, usually takes place in October every year.

Academic English and first-year university (diploma) subjects

Internal assessment only - please refer to the subject outlines on Canvas for assessment details.

Reporting student performance

For both internal and external assessment, grades are reported with clear guidelines to explain the standards of achievement.

- The Cambridge International A Level is reported on a grade scale from A* (highest) to E (minimum required performance).
- There is no A* grade for Cambridge International AS Levels subjects. These subjects are reported from grade A to E.
- Academic English subjects and university subjects are reported from HD (High Distinction), D (Distinction), C (Credit), and P (Pass).
- If your performance in the subject does not reach the minimum standard, you simply do not receive a grade, and the exam result of the subject will appear as ‘ungraded’.
- Each subject is graded separately and no Grade Point Average (GPA) is calculated.

Your performance is reported on every trimester, and you can check your results during the trimester on eStudent.

The following table shows the assessment schedule.

AS Level year

Summer term

Cambridge International AS Level subjects (3 subjects)	Week 1 – 4	Continuous Assessment (35%) Topic Tests (65%)

Trimester 1

Cambridge International AS Level subjects (3 subjects)	Week 1 - 11	Continuous Assessment (35%) Topic Tests (35%)
	Week 12	Trimester Examination (30%)
Academic English AFFE001	Week 1 – 9	Coursework
	Week 10	Question Bank

Trimester 2

Cambridge International AS Level subjects (3 subjects)	Week 1 - 11	Continuous Assessment (35%) Topic Tests (35%)
	Week 12	Trimester Examination (30%)
Academic English AFFE002	Week 1 – 9	Coursework
	Week 10	Question Bank

Trimester 3

Cambridge International AS Level exams (external) take place in Weeks 1 to 5.

Diploma subjects (Block mode – 2 subjects)	Week 6 - 11	Continuous Assessment
	Week 12	Final Examination (if any)





The following table shows the assessment schedule.

A Level year

Summer term

Cambridge International A Level subjects (3 subjects)	Week 1 – 4	Continuous Assessment (35%) Topic Tests (65%)

Trimester 1

Cambridge International A Level subjects (3 subjects)	Week 1 - 11	Continuous Assessment (35%) Topic Tests (35%)
	Week 12	Trimester Examination (30%)
Academic English AFFE003	Week 1 – 9	Coursework
	Week 10	Question Bank

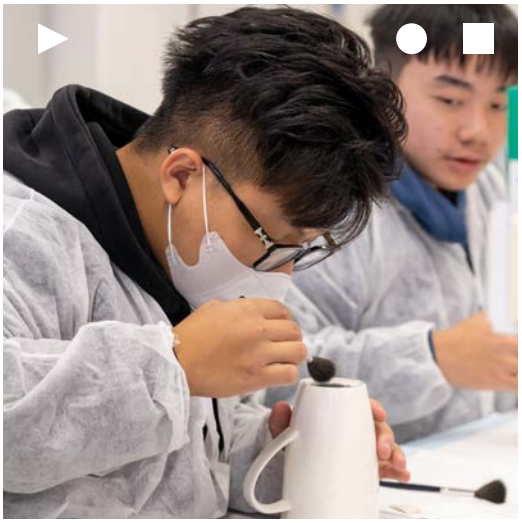
Trimester 2

Cambridge International A Level subjects (3 subjects)	Week 1 - 11	Continuous Assessment (35%) Topic Tests (35%)
	Week 12	Trimester Examination (30%)
Academic English AFFE004	Week 1 – 9	Coursework
	Week 10	Question Bank

Trimester 3

Cambridge International AL Level exams (external) take place in Weeks 1 to 5.

Diploma subjects (Block mode – 2 subjects)	Week 6 - 11	Continuous Assessment
	Week 12	Final Examination (if any)





3. Course management

3.1 Attendance

You must attend all classes. Regular attendance at every class is very important for success in your studies. Students with good attendance rarely fail. Good attendance is also a student visa requirement for international students. Personal reasons such as weddings, holidays, sports, or hobbies are not acceptable reasons for missing classes.

It is also important that you arrive on time for class. Lateness to class disrupts your studies and your classmates. You must attend the specific class you have enrolled in, or you will be marked absent.

Monitoring

Your attendance is monitored from day one of Welcome Week. Attendance is taken in all classes, in all subjects, including the Duke of Edinburgh's International Award activities.

Warnings

When your projected attendance is **95% or lower**, the Compliance and Reporting Officer will send you a first warning letter, reminding you of the importance of maintaining satisfactory attendance and advising you to speak with a Student Success Adviser for support.

If your projected attendance falls **below 87%**, our Compliance and Reporting Officer will send you a second warning letter, reminding you that you are at high risk of not meeting satisfactory attendance requirements. You must schedule an appointment with a Student Success Adviser as soon as possible to receive assistance and advice.

When your projected attendance is **80% or lower**, the Compliance and Reporting Officer will send you an 'Intention to Report' (ITR) letter. The ITR letter will clearly state that you have breached your visa condition in relation to course attendance requirements under National Code Standard 8.

What to do when you cannot attend classes

If you are unable to attend classes for any reason, such as an illness, hospitalisation, accident, involvement in a police matter, family bereavement, or a family emergency, you need to contact your teacher by email (listed on your Canvas subject homepage) and the UTS College Student Centre by email StudentCentre@utscollege.edu.au.

Documentary evidence

If you are absent due to illness, you'll need a medical certificate, which should include the period of illness. A medical certificate is issued by a registered medical provider such as a hospital, doctor, dentist (emergency appointments only), psychiatrist or psychologist. Medical certificates cannot be purchased online or from friends. UTS College does not accept certificates from alternative medical practitioners such as herbal practitioners, acupuncturists, Chinese therapists, massage therapists, iridologists, psychics etc.

The medical certificate must be the original, must not be backdated, and must state the practitioner's provider number. You should present this documentation to your teachers and provide it to the UTS College Student Centre on your first day back after your absence.

For international students, UTS College is required by law to have documentary evidence of the circumstances that prevented you from attending class. Providing documentation is essential to make sure that your student visa is not cancelled. Documentation includes medical certificates, a police report or in the case of a loss in the family, a death certificate or statement from a funeral home.

Going on holidays

Holiday time is at the end of exams and over the Christmas / New Year break in December. Holiday leave is not permitted during the trimester.

If you're under 18 and on the CAAW arrangement, you must discuss your plans with a Student Success Adviser and your accommodation provider if you wish to travel during recognised holiday periods. You'll need to complete the Holiday Application Form, including written permission from your parent/legal guardian, and provide a copy of your flight itinerary. Leave applications must be approved by the UTS College Student Success Adviser team.

3.2 Academic progress

You're expected to maintain satisfactory academic progress and complete your course within the normal timeframe required. Satisfactory progression throughout your course is not only a UTS College requirement, but also an Australian Government requirement for international students.

If you fail your first assessment in any subject during a study period, you're considered 'at risk' of failing to meet academic course progression requirements and you will be sent an Academic Course Progress Policy (International) reminder letter. You will also need to meet with a Student Success Adviser to discuss and develop intervention strategies.

Not performing well in subjects will impact your planned articulation to degree studies. If you're struggling to meet academic progress expectations, you'll be placed on the Academic Success Program and will be contacted by a Student Success Adviser, who will offer additional support.

3.3 Re-enrolment

After your results have been released, you'll need to re-enrol on eStudent to continue with your program.

Important information such as your contact details, emergency information, student visa information, timetables, course results, fee payments, and more are stored in eStudent. You need to keep these records up to date.

Before you re-enrol

When you're continuing your studies, you'll need to pay your fees for the upcoming academic trimester before you can re-enrol. We will email an invoice in Week 10 for your next trimester's fees. Your fees are due one week before Welcome-back Week.

When to re-enrol

You'll find key dates in the Academic Calendar and important information will be emailed to you. Please make sure you complete your re-enrolment by Wednesday of Welcome Week. If you miss online enrolment, please email enrolment@utscollege.edu.au no later than Friday of Welcome Week.

How to re-enrol

If you're a re-enrolling academic student, you'll need to enrol online at eStudent.

- Log into eStudent with your Student ID and UTS password.
- Make sure you have Zoom on your device, as it's where enrolment support sessions are held.
- View our enrolment support session schedule and join a session at a time that suits you.

You'll find more about How-to re-enrol on eStudent.

If you don't re-enrol on time

As an international student, when you have not re-enrolled by the specified date, you will be reported to the Department of Home Affairs for failure to re-enrol.

3.4 Fees

Fee structure

Below is a summary of fees in 2026. The fees noted below are approximate only. For complete fee information visit our website.

UTS College reserves the right to vary fees at any time. You should factor in the likelihood of an annual UTS College fee increase into your budget, which in recent years has averaged less than four per cent.

Total course fee (2 years)	**$77,999.74**
Year 1 – AS Level	
AS Summer term	$9,176.44
AS Level Trimester 1	$11,470.55
AS Level Trimester 2	$11,470.55
AS Level Trimester 3	$6,882.33
Year 2 – A Levels	
A Level Summer term	$9,176.44
A Level Trimester 1	$11,470.55
A Level Trimester 2	$11,470.55
A Level Trimester 3	$6,882.33



Refunds

UTS College will refund tuition fees in some circumstances. Please refer to the Terms and Conditions in your offer letter.

The Refund Policy is also available on the Current Students tab under Policies and Procedures on the UTS College website.

Payment of fees

Invoices for payment of tuition fees for subsequent trimesters are sent out towards the end of each trimester. You should pay your fees well before re-enrolment, as indicated on the invoice.

Library fines and outstanding loans: if you have an outstanding loan or owe late fees to the UTS Library or HELPS Centre, you will not receive your examination results. Academic transcripts will not be available until the fines have been paid and/or outstanding loans have been returned.

Non-tuition fees

UTS College reserves the right to charge the following additional fees.

Late fee: a late fee of AU$150 will be charged to any student who fails to enrol by the end of the official enrolment period.

Replacement testamur fee	A$50
Transcript fee	A$20
International student processing fee	A$300
Student card replacement fee	A$30



3.5 Deferring or suspending your enrolment

Please contact the UTS College Student Centre and submit a formal application if you need to defer your studies. You must complete an 'Application to Defer' form, which will need to be approved by your UTS College Student Success Adviser. Prior to applying to defer your course, you must ensure that you have paid any library fines and have returned all library resources to the library and UTS College HELPS Centre.

Department of Home Affairs regulations permit deferral of studies by international students only in exceptional circumstances such as serious illness, death in the family, or for some other compassionate reason. You'll be required to provide documentation supporting your application to defer.

Grounds for deferral or suspension

You may apply to defer or suspend your studies on the grounds of compassionate or compelling circumstances. Compassionate or compelling circumstances are generally those beyond your control and which have an impact on your course progress or wellbeing. These could include, but are not limited to:

- serious illness or injury, where a medical certificate states that you were unable to attend classes
- bereavement of close family members such as parents or grandparents (where possible a death certificate should be provided)
- major political upheaval or natural disaster in your home country requiring emergency travel, which has impacted on your studies
- a traumatic experience, which could include:
  - involvement in, or witnessing of, a serious accident; or
  - witnessing, or being the victim of, a serious crime, which has impacted on you (these cases should be supported by police or psychologists' reports).
- UTS College being unable to offer a pre-requisite unit/subject, or your failure of a prerequisite unit/subject, causing a shortage of relevant units/subjects in which you are eligible to enrol.

UTS College can also defer or suspend your studies. Reasons include, but are not limited to:

- compassionate or compelling circumstances (as above)
- you refuse to maintain approved care arrangements, if you are under 18 years of age
- you are missing
- you have medical concerns, severe depression or psychological issues which lead UTS College to fear for your wellbeing
- you have engaged, or threaten to engage, in behaviour that is reasonably believed to endanger yourself or others
- You're at risk of committing a criminal offence
- you're found to have committed serious academic or non-academic misconduct; or
- you have failed to pay the required fees.

3.6 Deferring or cancelling your commencement

In certain limited circumstances, you're allowed to defer commencement (late commencement) of your studies or temporarily suspend them. This includes taking leave of absence during your course through a formal agreement with the provider. Deferral, suspension, or cancellation of enrolment may affect your student visa.

Definition of terms:

- Deferral - postponement of the commencement of enrolment
- Suspension - temporary postponement of enrolment
- Cancellation - cessation of enrolment
- Leave of Absence - a request by a student to temporarily postpone study after the commencement of the study period.

3.7 Changing your stream or program

Transfer to another UTS College Cambridge stream

If you want to change your stream, you will need to contact your Student Success Adviser. Applications to transfer to another stream will be only accepted from your date of enrolment until Friday of Week 1 in the summer trimester. Applications will not be accepted after Friday of Week 1.

Transfer to another UTS College course

(for example UTS Foundation Studies)

If you would like to change your course, you'll need to contact a Student Success Adviser. Transferring to another UTS College course will depend on availability and your academic progress or academic qualifications and/or English qualifications.

If you're currently enrolled in Cambridge International AS and A Levels, and have completed at least one year of the Cambridge International AS program, you may apply to transfer to another UTS College course, for example UTS Foundation Studies.

Applications to transfer to another UTS College course will be accepted from the date that results are published until the Wednesday before Week 1.

Adding or dropping a subject

You are not able to add or drop any subjects in Cambridge International AS and A Levels. You will need to study and choose subjects according to the study plan.

Extending your study

If you hold a student visa and need to extend your studies at UTS College beyond the normal or expected period of study, you'll need to speak to UTS College Student Centre staff and obtain additional visa documentation to cover the extra period of study.

3.8 Withdrawal from UTS College, cancellation of enrolment, or transfer to another education provider

Please speak to a Student Success Adviser if you decide to withdraw from your studies at UTS College. If you withdraw, you'll need to return your student card, ensure that you have paid any library fines and have returned all library resources to the UTS library or HELPS Centre. You will also be bound by the UTS College refund policy and the Terms and Conditions outlined in your offer letter.

Grounds for withdrawal

As an international student:

- you are no longer interested in studying or your personal and/or financial circumstances mean that you cannot continue with your studies, and you have decided to return overseas
- you have been granted a release by both UTS College and your principal provider to transfer to a course offered by another provider.

Cancellation of enrolment

UTS College can cancel your enrolment under certain circumstances. These include:

- if a deferral or suspension is for reasons other than compassionate and compelling circumstances due to your conduct
- the compassionate or compelling circumstances which warranted the deferral or suspension of studies cease to exist
- you provided fraudulent evidence documents to UTS College
- you're found to have committed academic or non-academic misconduct.

As an international student, your visa may be cancelled if any of the above circumstances apply.

Transfer to another education provider

As an international student:

- if you're considering changing to another educational provider, you should first speak to a Student Success Adviser and then to a UTS College Student Centre staff member. You'll need to complete an 'Application to Transfer to Another Provider' form. Documentation, including a valid offer letter from the new institution supporting your request to transfer, is required
- Department of Home Affairs regulations require UTS College approval if you're intending to enrol at another institution after withdrawing from UTS College
- Department of Home Affairs regulations will not normally permit you to change to a course of a lower Australian Qualification Framework (AQF) level. Failure to comply with immigration rules will lead to cancellation of your student visa
- in some cases, you may be required to return overseas after withdrawing
- where approval to withdraw is granted, UTS College is required to advise the Department of Home Affairs of this change in your enrolment status. If you hold a UTS package visa, you'll need to contact the UTS International office to advise them of this change in your study plans.

Transfers between registered providers – changing institutions

Guided by the National Code 2018 Standard 7, it is only possible for you to transfer from one provider (education institution) to another without approval, after completing six months of the principal course. The principal course is the main course for which your student visa was granted.

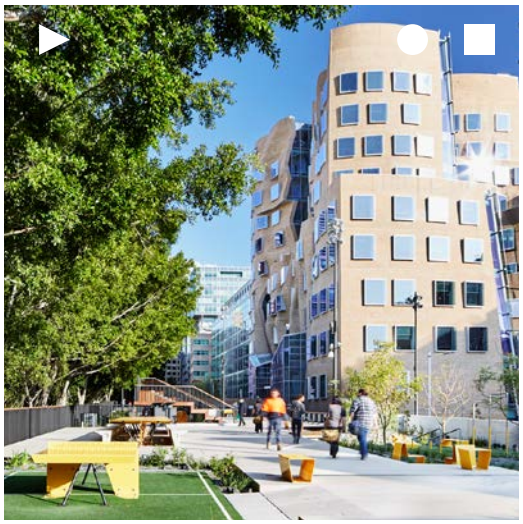
To transfer to a new provider before completing six months of study in your principal course, you must:

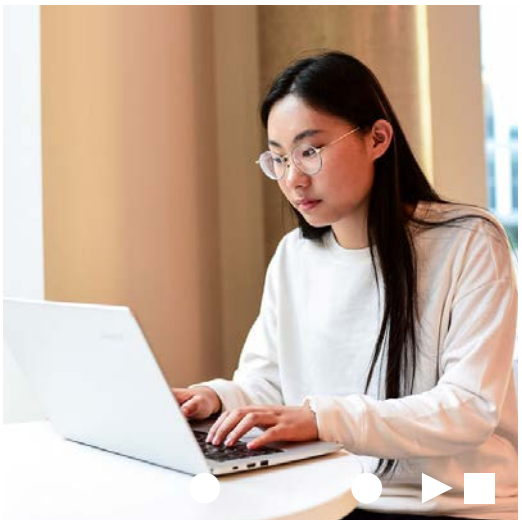
- obtain a release from the principal provider (and UTS where UTS College is not the principal provider), and
- obtain approval transfer from your sponsor (if you are a sponsored student).

The receiving provider (the education institution to which you wish to transfer) can only enrol you if your release has been approved in the PRISMS system and a letter of approval from your sponsor (where applicable) has been provided.

3.9 Deciding to return to your studies after having withdrawn

If you choose to resume your studies later, you'll need to complete a new application form and have this assessed before being allowed to re-enrol in your course.





3.10 Program completion

Graduation and Prize Winner Ceremony

The Graduation and Prize Winner Ceremony is an opportunity for you to celebrate the completion of your studies at UTS College with fellow students, family, and friends. It is a formal event held for you on completion of your studies. The ceremony includes the presentation of prizes and you'll be congratulated by the Vice Chancellor of UTS. An invitation to attend your graduation will be emailed to you (prize winners will also be notified by email).

Academic records

Your Academic Record will be awarded to you, via My eQuals, Australia and New Zealand's official tertiary credentials platform, when you successfully complete your program. Your Testamur (certificate) and Academic Transcript will be issued in a secure environment where you can view and share your credentials. You'll receive notification to the personal email account you supplied when registering for your program, asking you to create your My eQuals account to gain access to your Academic Record. Your qualification can easily be shared and verified by verification agencies, recruitment professionals and employers.

Articulation to a UTS College diploma and / or UTS undergraduate degree

You'll find the academic requirements to progress to your UTS or UTS College program listed in the conditions in your original UTS College offer letter.

If you satisfactorily complete Cambridge International AS and A Levels program, you'll receive an offer to your preferred degree from UTS if you meet the academic requirements. Based on your A Level results (the external assessment), an overall aggregate score will be calculated based on the best three A Level subjects where A*=6, A=5, B=4, C=3, D=2, E=1.

If you choose instead to articulate with 24 credit point to a corresponding UTS College diploma, you'll receive an offer from UTS College if you meet the academic requirements. This will be based both on your A Level results as outlined above, plus a pass grade for all diploma subjects.

Transferring to UTS

When you're in the final stage of your study at UTS College and wish to transfer to UTS, you will attend the UTS Important Information Session organised by the Student Success Advisers. Transfer sessions usually take place mid-trimester of your final stage of study. You'll be provided with information regarding your chosen degree and the steps to complete for your transition to UTS. Please see your Student Success Adviser if you need further assistance.





4. Support

4.1 Services for students

Student Centre

The UTS College Student Centre is your first point of help for any matters which are not part of your actual course of study. For example, a revision of your study plan, payments, withdrawing from a course, or paying your fees.

The UTS College Student Centre is located at: Level 1, Block C, UTS Building 5, 1-59 Quay Street, Haymarket and is open from 8.30am to 5pm, Monday to Friday.

UTS College Student Success Advisers

If you're finding life and study difficult, or would like to discuss your study plan or study strategies, you can speak with one of our helpful Student Success Advisers. You'll find them in the Student Centre and they're here to support you in your studies and help you meet course progress requirements. You can see a Student Success Adviser during drop-in times (9am to 5pm, Monday to Friday). You can also make an online appointment through Microsoft Bookings.

Wellbeing

Studying can sometimes be challenging, so it's important to have access to great support, advice, and care, including services to support your health and wellbeing.

Health and wellbeing services

Students in Cambridge International AS and A Levels can:

- access confidential Mental Health and Counselling services through UTS.
- learn more about disability support (access and inclusion)
- access Health Insurance (OSHC)
- access Medical Services and a range of Welfare and Support Services

Religious services

Students in Cambridge International AS and A Levels can access:

- Prayer rooms – private, dedicated multi-faith worship rooms available on campus
- Religious clubs – available through ActivateUTS
- Multi-faith chaplaincy – available at UTS.

24/7 wellbeing support – anytime anywhere

Powered by TalkCampus: the TalkCampus app is a free wellbeing support service available to you any time of day or night, to talk with other students around the world who understand your experiences.

Talk anonymously: TalkCampus is a safe place where you can talk anonymously about anything, and get support for whatever is on your mind, from people who understand you.

Anytime, anywhere support: you'll be part of a safe, supportive global community offering 24-hour, 7-day-a-week support through trained peer supporters and professional staff. Wherever you are in the world, you'll know you can get instant support when you need it.

Feel comfortable to express yourself: TalkCampus volunteers can support you in 25 languages, including English, Swedish, Dutch, Arabic, German, Russian, Slovak, Czech, Polish, Hindi, Korean, Odia, Bengali, Urdu, Spanish, Tswana, Afrikaans, Cantonese, Mandarin, French, Greek and Portuguese.

Download the TalkCampus app: your UTS College student email will unlock the app free of charge. You'll be asked to verify your email before posting.

UTS counsellors

If you need support for personal problems, your adviser can refer you to the UTS Health and Counselling Service, on Level 6 of the UTS Tower (Building 1). You can either book your appointment directly with UTS or ask your Student Success Adviser to help you. Counsellors can help you with stressful circumstances, and psychological or emotional issues that may be affecting your studies, such as adjusting to studying in Australia, culture shock, loneliness, sadness, or anxiety about your coursework. UTS can also provide counsellors who speak languages other than English.

Here's how you can contact the UTS Counselling Service:

- **phone:** +61 2 9514 1177
- **email:** student.services@uts.edu.au
- **website:** www.uts.edu.au/current-students/support/health-and-wellbeing/counselling-service-and-self-help/contact-us

Medical help

You can visit the UTS Student Medical Centre on Level 6 of the UTS Tower (Building 1) for a range of health services, including doctors.

Phone +61 2 9514 1177 to make an appointment.

Legal help

If you need legal assistance, it is available at no cost to you from the following services:

The Redfern Legal Centre
Address: 73 Pitt Street, Redfern, NSW 2016
Phone: +61 2 9698 7277
Email: info@rlc.org.au
Website: rlc.org.au/contact-us

UTS Student Legal Service
Address: UTS Tower, 1 Broadway, Broadway NSW 2007 (Building 1, Level 5, Room 12)
Phone: +61 2 9514 2484
Email: studentlegalservice@uts.edu.au

4.2 Study support

Help with study

If you're having difficulties with your studies, first see your teacher before or after your class, or contact them by email. For Academic program support, contact your Academic Coordinator for a consultation. Please contact your teacher or Academic Coordinator via email (listed on your Canvas subject homepage) to arrange.

HELPS Centre

The HELPS Centre is a safe, friendly space where you can study independently, attend workshops, and access English language and study skills resources. Your teacher may also take your class to the HELPS Centre to research a project or for other class-related activities. The HELPS team also offer a drop-in or online service for learning support.

The HELPS Centre is located in UTS Building 5, Block C, Level 1, 1-59 Quay Street, Haymarket NSW 2000. You can email HELPS@utscollege.edu.au or come into the HELPS Centre to meet a HELPS Adviser. The HELPS Centre is open Monday-Friday, 9am to 5pm, during term time.

On-campus resources

The HELPS Centre has a wide range of resources for learning English, including grammar books, dictionaries, listening materials, and IELTS practice books. There are also graded readers (fiction books that have been adjusted for different English levels) and industry magazines on business, design and architecture, science, and IT. HELPS Centre staff can also assist you with academic skills and study-related questions.

Borrowing resources

You may borrow up to five books at a time from the HELPS Centre. Please return all borrowed materials by the due date. When you complete your English studies, you'll need to return all borrowed materials before you can receive your certificate.

Computers

The HELPS Centre has computers with internet access for research, email, and word processing, and UTS College provides fast, campus-wide Wi-Fi. You'll find more information in the Current Students tab under IT Support.

See Logon to a UTS College Computer and ITDS Acceptable Use of Facilities, to learn more about using computers at UTS College. You'll also find more details on page 8 of this handbook. If you're having computer problems, the ITDS Service Desk can help. Phone +61 2 9218 7000.

Online resources

You can also access plenty of learning resources online. Once you're enrolled, you can access HELPS Online via Canvas, our Learning Management System (LMS). Online resources include:

- academic skills resources – including American Psychological Association (APA) referencing, and essay writing – and presentation / speaking tutorials with audio and text, so you can practice listening and reading
- practise quizzes for English grammar, academic skills, reading, listening and much more
- extra reading and listening activities related to your chosen discipline for study at UTS.

Workshops

Depending on your course, the HELPS Centre can offer assessment-related interactive workshops specifically designed to help you prepare for a presentation, essay, or exams.

Studiosity

You can also use Canvas to access Studiosity, our free online 24-hour, seven day a week academic and study skills support and feedback service. It offers live chat with subject specialists anytime, anywhere, and timely writing feedback.

Consultations

With Studiosity, you can connect live anytime, anywhere, 24 hours a day, 7 days a week, to a subject specialist to discuss English, maths, or science related questions. Find out more here.

Writing feedback

Submit a piece of writing for comprehensive writing feedback within 24 hours, covering grammar, referencing, cohesion, and formatting.

UTS Library

UTS Library has been consulted in the process of collating resources in the design of this course to ensure resources are available to support students to meet intended learning outcomes.

You're expected to use library resources, such as books, journals, and online databases, as part of this course. Many library resources are available online via the library's website.

You'll need a username and password from UTS to access UTS Library resources, including databases. This will be the username and password of your UTS email account.

Information on how to access the library's resources are on the library website.

The library's website also offers Academic English resources and additional support for international students.

Details of library locations and hours are available on the library's home page.

4.3 Student commons

Safety

UTS College takes your safety very seriously, and you'll find all the important emergency numbers on our website.

> If you need urgent help, please phone the UTS College 24/7 welfare & accommodation emergency line: +61 2 9218 4911.

Please report any incident or allegation of sexual, physical, or other abuse to a Student Success Adviser, located on Level 1, Block C, UTS Building 5. UTS College deals with all such reports confidentially, and strongly encourages all students to report abuse and seek support.

There are security guards in all UTS and UTS buildings.

When UTS College is closed, you can contact **UTS Security on 1800 249 559**.

Travel

International students are not eligible for Concession OPAL cards. To travel on public transport, you must purchase an Adult OPAL card. This card offers a range of travel benefits, including daily, weekly and weekend travel caps. To find out more, visit www.transportnsw.info or www.opal.com.au

How to communicate with UTS College

Check your UTS email account: UTS College uses your UTS email account for all communications with you. That's why it's important to activate your UTS email account as soon as you enrol. Once activated, you can forward any email sent to your UTS email account to your personal email account.

Check all digital signs: there are electronic notice boards throughout the buildings on campus. Please check these regularly for information about student activities and important notices.

Check Canvas: any important notices will be posted to Canvas as a general announcement. These will appear on your dashboard when you log into Canvas, and will usually be available for a week.

Always direct your enquiries to UTS College, unless we advise you otherwise.

Please note that Cambridge International will not communicate directly with you. UTS College is responsible for managing Cambridge International AS and A Levels program, and its qualifications and assessments.

Contact details

It's important to keep UTS College up to date with your current contact details. You can update your contact details on eStudent, or complete a Change of Contact Details form at the UTS College Student Centre.

The Department of Home Affairs requires international students to advise UTS College of any changes to your contact details within seven (7) days.

As an international student under 18 years, if you're changing your address, you'll need to contact the UTS College Student Centre to update your details. That's because UTS College is responsible for confirming that your accommodation and welfare arrangements are appropriate.

Your student ID card

You'll need to submit a photo for your UTS College Student Card when you enrol. Use your computer, tablet, or smartphone to upload your photo through the CaptureME portal.

See the guidelines for uploading your photo on our website.

After you submit your photo, check your Student Email account regularly for an approval or rejection message.

- If you receive a rejection email, please submit a new photo that addresses the rejection criteria outlined in the email. Please don't resubmit the same photo.
- If your photo is approved, UniCard (the Student Card provider) will let you know you when your ID card is ready to collect from the UTS College Student Centre (Building 5, Block C, Level 1).

When you receive your card, please make sure to sign the grey strip on the back.

It's important to always carry this card when attending UTS College. You might be asked to produce it:

- by your teachers
- by security or administration staff
- when borrowing from the UTS Library or accessing other UTS services or facilities
- when sitting exams
- when accessing the UTS Counselling Services and UTS Health Services.

Don't forget to sign your student card, and never let others borrow it. If you lose your card, the UTS College Student Centre can arrange a replacement card for a cost of A$30.

4.4 IT support

For expert computer help, log on to the ITDS Service Desk Portal or phone the ITDS Service Desk on (+61) 2 9218 7000.

ITDS Service Desk Operating Hours

Weekdays:	8.30am to 7pm
Saturday:	Closed
Sunday:	Closed

Activate your UTS email account

- View on Youtube
- View on Youku

Confirm your contact details in eStudent

- View on Youtube
- View on Youku

Upload your photo to CaptureMe

- View on Youtube
- View on Youku

Some helpful how-to guides

Accounts

- Activate your UTS email account
- How to set up UTS OKTA multi-factor authentication
- Reset password for UTS e-mail account - Forgot password
- Enrol online with eStudent
- Logging onto Canvas
- Logging onto Canvas on Mobile Device
- How to log in to UTS Library and How to Check Email Address

UTS College Computers

- Logon to a UTS College computer
- Logout from a UTS College computer

Printing at UTS College

- How to use UTS College on-campus printer
- How to top up account balance

Software

Please refer to the software required page for more information and guides.

Quick links

Your UTS Student ID number is your username for your UTS e-mail account and other key UTS systems. Find out about:

- Setting up your UTS email on your personal device
- UTS webmail - UTS email account
- eStudent - Timetable, enrolment, personal details
- Canvas - Learning Management System

MS Office access

After activating your UTS email account, you can download Microsoft Office for free at portal.office.com. Follow these step-by-step instructions.

4.5 Parent communication

At UTS College, we understand the importance of having continual communication with our parents. The following communication channels are available for parents to stay up to date with your child's progress and school information.

Compulsory pre-departure induction for students and parents

The pre-departure induction session is an excellent opportunity for you and your parents to meet and hear directly from the College's Student Success Advisers about all the important information relevant to under 18 students, as well as the College's comprehensive support services.

Newsletter

Our fortnightly newsletter provides an opportunity for students, teachers, parents, and other members of the UTS College community to read items of interest. The newsletter includes upcoming events and important information about school activities, and will be sent out on email.

Reporting to parents

UTS College uses a variety of student assessment and reporting activities to inform and support your child's learning. Assessment is a systematic process that facilitates and evaluates student learning. It includes designing, developing, and implementing assessment tasks, as well as judging and reporting on student performance and providing students with feedback on their performance.

When the trimester ends, we provide students and parents with a progress report. Reporting provides comprehensive information about your child's learning and achievements for their continued improvement.

We also hold parent-teacher meetings during Welcome-back Week of each trimester (Trimesters 1, 2 and 3). These meetings allow your child to share their progress in the program and parents to hold a private discussion with your child's teacher via Zoom. Specific interview days or evenings are set aside for this purpose and parents can schedule an appointment using our online booking system.

Contact

You can stay up to date by visiting the UTS College website utscollege.edu.au.

If you need to discuss your child's progress with their teacher, you can email them at any time. If you have any additional concerns or questions, you can contact us via email to schedule an appointment with the Principal or Deputy Principal.

4.6 Policies and procedures

UTS College policies and procedures can be viewed on the UTS College website under 'Policies and Procedures'.

UTS College Student Charter

At UTS College, you'll become part of a dynamic academic and global community. We embrace diversity in our community, while upholding cultural practices, to create a welcoming environment for everyone. Our mission is to provide you with the best available opportunities to develop the knowledge, skills and attitudes necessary to achieve your academic and personal goals.

The Student Charter outlines the partnership between you and UTS College. It defines what you can expect from us and what we expect from you. Understanding your rights and responsibilities will help you to have a conducive learning environment and open a world of opportunities.

UTS College Student Charter

Enrolment

Our enrolment policies ensure that all students and parents are accurately advised of entry requirements for application, admission and (re-) enrolment to academic programs. The following policies and procedures outline these scenarios:

- Student Application, Admission and Enrolment Policy
- Deferring and Cancelling Student Enrolment Policy
- Online Re-Enrolments Procedure
- Late Re-Enrolment Procedure
- International Student Transfer Request Assessment Policy
- International Student Transfer Request to Other Provider from UTS College Procedure.

Refund

The Refund Policy ensures that:

- all UTS College staff are aware of the rights and obligations of UTS College students with regard to refund of payments made to UTS College, and the circumstances in which they are eligible for a full or partial refund
- students know their rights in relation to refunds
- refunds are processed in a way that minimises the risk of money laundering.
- Refund Policy

Academic Integrity

As a student studying at UTS College, you're expected to maintain high standards of academic honesty and integrity. Academic misconduct is defined as attempts by students to cheat, plagiarise or otherwise act dishonestly in undertaking an assessment task, or assisting other students to do so. You're considered guilty of cheating if you seek to gain advantage by unfair means, such as copying another student's work, or in any way misleading a tutor about your knowledge, ability, or the amount of original work you have done.

- Academic Integrity Policy
- Academic Integrity Procedure

Non-Academic Misconduct

As a UTS College student, you're expected to respect other students, staff and property, so that learning and teaching at UTS College can take place freely, safely and without impediment due to the misconduct of others. You're also expected to respect members of the wider community, outside UTS College.

Non-academic misconduct includes contraventions of UTS College's rules, policies and procedures and includes, but is not limited to, breaches of confidentiality or privacy, discrimination, intimidation or assault on another student or staff member of UTS. UTS College will report all criminal acts committed by its students to the relevant authorities.

- Non-Academic Misconduct Policy
- Non-Academic Misconduct Procedure

Attendance

UTS College believes good attendance is important to achieve desired educational outcomes. When you're an international student, maintaining satisfactory attendance is also a requirement of your student visa. You must attend class regularly to progress satisfactorily in your course and to be deemed as a genuine / bona fide student.

UTS College is required to report international students who do not maintain satisfactory attendance in their courses to the Department of Home Affairs. Your student visa could be cancelled if you are reported for non-attendance.

- UTS College Cambridge Program - Attendance Policy
- UTS College Cambridge Program - Attendance Procedure

Education Access and Inclusion

This policy sets out the principles for providing inclusive and equitable access to education for all UTS College students to:

- enhance your learning experiences
- ensure that UTS College students with a disability, learning need or health issue can access and participate in education on the same basis as other students
- enrich the accessibility and inclusiveness of enrolment, learning and assessment practices
- ensure UTS College complies with the Human Rights and Equal Opportunity Commission Act 1986, the Disability Discrimination Act 1992, the UN Convention of the Rights of Persons with Disabilities 2006, as well as the Disability Standards for Education 2005 (and the 2015 review).
- Education Access and Inclusion Policy
- Education Access and Inclusion Reasonable Adjustment Procedure

Assessment

Assessments are used for measuring whether you have achieved the intended learning outcomes of your subjects. The primary goals of assessments are to encourage learning and to indicate your level of progress or achievement. The assessment rules are designed to ensure that the assessment is reliable and valid. Where there is a subjective element in the grading of your work, assessment moderation is conducted to ensure multiple assessor reliability. Assessment is a key part of learning and teaching.

UTS College promotes ethical practice and treats academic dishonesty seriously.

If you suffer from illness, misadventure, or a disability that affects your ability to perform in assessments, you may be eligible to request special consideration or special needs.

- Assessment Policy
- Assessment Procedure

Academic Course Progress

This policy sets out the principles and supporting practices that UTS College follows to ensure we meet Standard 8 of The National Code 2018; whereby UTS College must monitor your academic progress, implement intervention strategies to assist students at risk of failing to meet course progress requirements, and report international students who do not achieve satisfactory academic progress to the Department of Home Affairs.

- Academic Course Progress Policy (International)
- Academic Course Progress Procedure (International)

Completion Within Expected Duration of Study

You must complete your course within the expected duration of study. The following policy ensures compliance with The National Code 2018, whereby UTS College must monitor your workload to ensure you complete the course within the duration specified in your Confirmation of Enrolment (CoE). UTS College will only allow you to extend the expected duration of study for your course in limited circumstances. A new CoE will be issued in these cases.

- Completion within Expected Duration of Study Policy
- Completion within Expected Duration of Study Procedure

Academic record

This policy details UTS College's processes for conferral of your results and awards when completing a course of study. This includes the protocols for re-issue of testamurs.

- Course Completion and Award Conferral Policy
- Course Completion and Award Conferral Procedure
- Academic Record Request Procedure

Student complaints and appeals

Complaints

UTS College provides a learning and working environment in which complaints are responded to promptly and with minimum distress and maximum protection to all parties. As part of our commitment to creating a supportive and open organisational culture, UTS College values ethical and responsible management, transparency in our decision-making processes, and a visible, accessible, and fair complaint process.

To ensure that you're comfortable voicing a complaint, every staff member at UTS College can receive and resolve complaints. You can also forward your complaint in writing to the Student Complaints Resolution Office (SCRO) at: scro@utscollege.edu.au.

Complaints are always handled confidentially, and staff will always get permission from you before discussing a complaint with other relevant staff member.

You can bring someone with you for support throughout the complaint or appeals process. If you need a translator, UTS College will provide one.

If you're dissatisfied with the outcome of a complaint (or appeal), you can pursue it with an independent third party.

Appeals against grades

If you believe there have been procedural or factual errors in the grading of your assignments or assessments, you can speak to the marker of the assignment in the first instance. If you still believe that procedural or factual errors have not been addressed, you may lodge an appeal online. Dissatisfaction with grades alone does not constitute grounds for an appeal.

You can forward your complaint or appeal to: complaint@utscollege.edu.au. If you're dissatisfied with the outcome of an appeal (or complaint), you can pursue it with an independent third party. You'll be advised of the relevant third party if your internal complaint or appeal is unsuccessful.

- Student Complaints and Appeals Policy
- Student Complaints and Appeals (Academic) Procedure
- Student Complaints and Appeals (Non-academic) Procedure

Special Consideration

This procedure explains the process and steps for managing students' requests for special consideration, and should be read in conjunction with the Assessment Procedure and the Assessment Policy.

- Special Consideration Procedure

Special Exam Request

This procedure provides staff at UTS College an overview of how to handle requests for a 'special exam' and serves as a guide to all staff involved in the coordination of these exams. This procedure should be read in conjunction with the Assessment Policy.

- Special Exam Request Procedure

Critical Incident Policy – Student Management

This policy states our position and key rules in relation to critical incidents as part of our duty of care to staff and students.

- Critical Incident Policy - Student Management

Under 18

This policy is to ensure that all international students aged under 18 years are managed in accordance with the National Code 2018 and the Education Services for Overseas Students (ESOS) Act 2000.

- Under 18 Policy

Sexual Assault and Harassment

This policy relates to incidents of student sexual assault and harassment occurring at, or in connection with, UTS College.

- UTS College (Student) Sexual Assault and Harassment Policy
- UTS College (Student) Sexual Assault and Harassment Response Procedure

ITDS Acceptable Use

This policy outlines appropriate use of UTS College's information, communication and technology resources.

- ITDS Acceptable Use Policy

ITDS Security

This policy is to ensure appropriate measures are put in place to protect UTS College's information and communication technology assets and information systems against unauthorised access, improper use, disclosure, modification, perusal, inspection, recording or destruction throughout their lifecycle.

- ITDS Security Policy

Homestay

This policy sets out arrangements in relation to the provision and management of the UTS College homestay service.

- Homestay Policy
- Homestay Procedure

Residential Accommodation and Welfare Policy

You may wish to stay in Student Residential Accommodation managed by a UTS College-approved external provider, as an alternative to Homestay, during your studies at UTS College.

This policy ensures that UTS College meets all necessary welfare and accommodation regulatory and legislative requirements for all students, particularly those under 18 years of age.

- Student Residential Accommodation and Welfare Policy
- Student Residential Accommodation and Welfare Procedure

Excursions

This procedure outlines the steps to follow when education staff take or send you on site visits or excursions, and details how to obtain Certificates of Currency (public liability and personal accident) requested by some organisations to allow you onto their premises.

- Site Visits/Excursions Procedure

Privacy

UTS College Limited is committed to protecting the privacy of your personal information, which we handle in accordance with the Australian Privacy Principles, the Privacy Act 1988 (Cth) and Privacy and Personal Information Protection Act 1998 (NSW).

When you seek out our services or interact with us, ie by enrolling in one of our courses or programs, we may collect, use and disclose your personal information (including your sensitive information) for the purposes set out in our Privacy Policy.

We recommend that you read this Privacy Policy, which is available on our website or at the link below.

We may disclose your personal and sensitive information to third parties, including Cambridge International, for the corresponding purposes set out in our Privacy Policy. While our disclosure of your personal and sensitive information to Cambridge International is governed by our Privacy Policy, Cambridge International's will also be subject to their privacy collection statement, available at:

- Cambridge Candidate Privacy Policy and Cambridge Privacy Notice

We will always seek your consent to collect and disclose your sensitive information.

Supplying us with your personal information and sensitive information is voluntary. If you choose not to provide us with certain information, we may not be able to process your application or offer you certain courses or programs. For full details on how we handle your personal information, or how you can access or update your personal information and other privacy matters, please refer to the UTS College Privacy Policy:

- UTS College Privacy Policy

Privacy-related inquiries may be directed to:

[A] The Privacy Officer, UTS College Limited, University of Technology Sydney. UTS College CB10.13 PO Box 123 Broadway NSW 2007 Australia

[E] privacy@utscollege.edu.au

Anonymised Data and Pseudonymised Data

UTS College and Cambridge International may use anonymised data (that is, data that does not identify you), and pseudonymised data (that is, data that is anonymous to the people who receive it) for research purposes, and may share that data with their third-party partners, also for research purposes.

4.7 Other terms and conditions

Admissions Terms and Conditions

When you enrol in UTS College courses and programs, we will ask you to agree to and return to us (or our third-party agents who manage this process for us) the International Admissions Terms and Conditions, which are outlined in your offer letter, and are accepted when you accept your offer with UTS College.

If you don't agree to the terms and conditions as part of the acceptance of your offer, we will not be able to finalise your admission and enrolment into our courses and programs.

Ownership of Cambridge International AS and A Levels materials and related third party materials.

All material related to the Cambridge International AS and A Levels program remains the property (including all intellectual property rights) of either UTS College or Cambridge International, including exam papers, question papers and other learning material and resources related to the program.

In all circumstances, you're only permitted to use any such materials for internal educational purposes only, and your access and use of such materials is limited to the following restrictions:

- we will only provide each candidate with one copy and/or single access
- you must only use such materials exclusively at the centre(s) in connection with your Cambridge International AS and A Levels program and/or where you undertake assessments.
- you must not:
    - offer such materials for sale or distribution under any circumstances
    - remove or alter any Cambridge International copyright symbols, trademarks, acknowledgements, and notices intact
    - claim such materials are approved by Cambridge International
    - pass such materials to any third parties; and/or
    - upload, or allow to be uploaded, such materials to any website or platform.

We reserve the right to impose additional restrictions on you at the time we make any such materials available.

Such materials may incorporate third-party assets (e.g. musical scores, maps, photographs) and UTS College and Cambridge International cannot and do not give you any permission to reproduce any such third-party assets.

Copyright in your work

Please note that ownership of any copyright in any work you produce when enrolled in Cambridge International AS and A Levels program remains with you, subject to the following.

By submitting work to us and/or to Cambridge International, you grant us and Cambridge International a perpetual, irrevocable and royalty-free licence to use any such work, including answer scripts, coursework or extracts (providing you remain anonymous and your personal information is not shared) for:

- educational presentations, materials or products that we or Cambridge International may publish
- educational purposes, for example, standards setting, training or to demonstrate standards in the recognition of UTS College's and/or Cambridge International's qualifications by universities or other organisations; and
- maintaining the integrity of assessments or to identify plagiarism.

Physical ownership, and return, of assessed material

All material submitted for assessment will become either our physical property, or the physical property of Cambridge International.

Neither us or Cambridge International have any obligation to return exam answer scripts to you, except copies of answer scripts as part of enquiries about results services and/or unless otherwise specified in respect of the relevant UTS College program you are undertaking and in such circumstances we and/or Cambridge International reserve the right to charge return fees.

Your warranties

You warrant that you:

- have read and understood these copyright provisions set out in this handbook; and
- will comply with such provisions.

5. Opportunities

5.1 Scholarships

As part of our ongoing commitment to educating the world's future leaders, UTS College is proud to offer scholarships for both new and continuing students. Visit utscollege.edu.au/cambridge for more information.

5.2 Getting involved

Getting involved at UTS College is all about making a difference. By volunteering your time and abilities, you'll help other students and the community, and develop skills that you'll use for the rest of your life. By giving a little, you will get so much more out of your student experience.

The Student Charter outlines what it means to be part of the UTS College community and encourages you to have your say.

Student Voice

Be a voice for positive change and innovation. Your unique student perspective on topics such as how classes are run, important policies and procedures and other aspects of campus culture can help us improve the wellbeing of our whole community.

Student feedback and surveys

General feedback

As a UTS College student, you're a partner in creating the best possible student experience. You don't need to be part of an official group to have your say. Your feedback and perspective can make a difference and shape the future for others; from helping adjust the way programs are taught and run, and the facilities provided for you, to improving the overall student experience at the College. Your feedback is welcome at any time and all feedback is taken seriously.

Please share your thoughts using the feedback form. You can submit a comment, compliment or suggestion at any time about your experience. You can also read about how previous feedback has changed and shaped UTS College to become what it is today.

Commencing Student survey

In weeks 5 and 6 of your first trimester, you'll be sent a survey asking for your feedback as a new student. Your responses to this survey give us valuable insights about timetables, class schedules, and how you access our services and support.

Program surveys

Every trimester, you can provide anonymous feedback about your subjects and teachers using student surveys in Canvas. Surveys are available in Week 8 of each academic trimester; you'll be notified via email when they're ready for you to access and complete. Your feedback tells us about your satisfaction with what is taught in class and how we teach it. It also helps to improve the quality of UTS College programs.

Social media

If you have constructive feedback about anything at UTS College, you're welcome to share it on our social media channels. Your feedback or reviews could help future students make important decisions about coming to UTS College, or even encourage current students to give their own feedback. It also helps to ensure the best student experience for you and your peers.

- Leave a review, recommendation, or comment on Facebook or Google.
- Post a comment on Weibo.

Student Helpers

Student Helpers are made up of local and international students who volunteer their time to help new students by answering questions during and before Welcome Week (your orientation and academic preparation).

You will also have opportunities to assist at various events held by the Student Activities Club.

Peer Mentors

The Peer Mentoring program aims to improve new students' experiences and engagement at UTS College by arranging a group of new students (mentees) to meet regularly with a senior student (mentor) who has already successfully completed a UTS College program. In addition to providing study advice and assistance, Peer Mentors also support students to settle into life in Sydney, understand Australian culture and make new friends. Peer Mentors currently studying at UTS College or UTS are selected from an existing pool of pre-trained 'peer helpers' and have undergone specialist mentoring training.

Student Ambassadors

As a Student Ambassador, you'll represent UTS College by sharing your experiences on social media and at events, and offering unique insights into student life in Sydney. It's an incredible opportunity to get professional training, build your skills and your CV, and make global connections, all while helping the next generation of students make decisions that will shape their future. Find out more about becoming a Student Ambassador.



5.3 Student events and activities

Activities, sports, and fun

As a UTS College student, you automatically become a member of ActivateUTS, home to more than 180 student clubs and societies plus sporting activities. They also host a large number of events throughout the year, and you can join as many clubs or events as you like.

Live music, free food, social sport, clubs and societies, day trips, games, movie nights, prizes – you name it! There's something for everyone when you're a student at UTS College, with plenty of opportunities to settle into university life, meet new people and make new friends.

You'll find all upcoming events on our Student Events and Activities page, or on the ActivateUTS website.

If you have suggestions for activities, the Student Activities team would love to hear from you! Email: student.activities@utscollege.edu.au.

Duke of Edinburgh's International Award

The Duke of Edinburgh's International Award (the Duke of Ed) is part of Cambridge International AS and A Levels. The Duke of Ed gives you the chance to express your passions and get yourself ready and energised for the world through a variety of exciting and challenging experiences such as adventure, sports, and volunteering to help worthy causes that really mean something to you.

The Duke of Ed framework includes:

- Voluntary Service - give back to your community and make a difference.
- Physical Recreation - have fun, get active and improve your health and wellbeing.
- Skill - unleash your talents or grow new skills and interests.
- Adventurous Journey - explore and get out of your comfort zone with your friends.
- Gold Residential Project - get out and discover the world around you.

It's up to you how you complete each Award Level – you can either choose to build on some of the activities and challenges you've already been doing, or you can take the chance at each stage to try something completely new!

Your performance in Duke of Ed will be reported as **Outstanding, Sound, or Limited** based on your commitment and achievement.

You'll also be working towards three awesome Awards: Bronze, Silver and Gold. You can start your Duke of Ed by doing the Bronze Award, and we encourage you to continue the challenge by completing your Silver and Gold Awards.

Our dedicated Student Experience Coordinator will arrange and organise activities within the Duke of Ed framework to support earning your Awards. More information is available on Canvas and on the Duke of Ed website.



5.4 Alumni

After you graduate from UTS College

When you successfully complete your academic program and graduate from UTS College, you become part of our alumni community - something you can be proud of!

The alumni community

The alumni community is an incredibly diverse network of thousands of UTS College graduates around Australia and the world, studying at UTS and/or working in thousands of companies, with unique stories and the desire to work together.

Keep in touch with UTS College - share your story

After graduating, you can share your story with the College. Your successes and accomplishments can motivate and inspire others who are currently studying, or thinking about studying, at UTS College. Like you, they may have questions about what to expect, and your story could be just the inspiration they need!

Alumni success stories

Here are just a few of our UTS College alumni success stories.

6. Integrity statement

UTS College has an ethical commitment to ensuring that all information and activities relating to students are undertaken with integrity. The UTS College marketing department is responsible for all marketing information provided by UTS College and its representatives. UTS College has in place an agent management framework with agreements which bind all of its agents to comply with the codes of practice set in the Education Services for Overseas Students (ESOS) Act 2000.

If you have any concerns about information or assistance that has been provided to you by UTS College or its representatives, please contact

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UTS College English and academic entry requirements
For the latest details on program, entry requirements and articulation please visit our website utscollege.edu.au or speak to your local education representative.

How to apply — find an education agent
International students are strongly encouraged to apply through one of our authorised education representatives. Please visit our website to find an education representative near you at utscollege.edu.au

The information contained in this brochure is correct at time of printing. Changes in circumstances may impact the accuracy or currency of the information. UTS College reserves the right to vary any matter described in this brochure at any time without notice.

Privacy Policy
UTS College is committed to protecting the privacy of your personal information.
Personal and sensitive information will be collected and used by UTS College in accordance with the Privacy Policy, available at: **utscollege.edu.au/privacy**

Cambridge International is subject to their privacy collection statement, available at:
cambridgeinternational.org/privacy-and-legal/data-protection-and-privacy/candidate-privacy-policy/

Please visit **utscollege.edu.au** for latest information.

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UTS College Limited is a controlled entity of the University of Technology Sydney (UTS), and as an institute of higher education, UTS College Limited provides pathway courses to UTS.

Registered course name: UTS College Cambridge International AS and A Levels program (CRICOS:112659C)

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