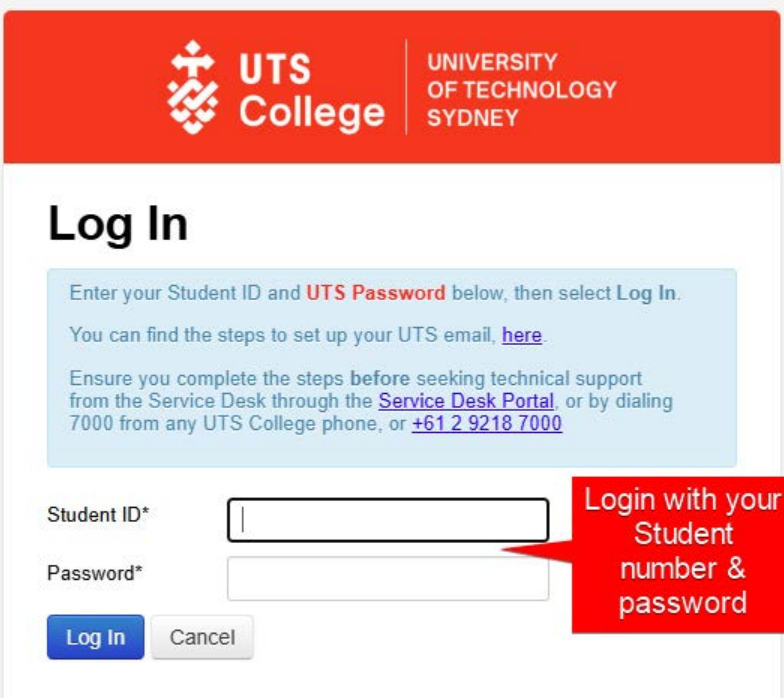


Confirming your contact details in eStudent

Item	Detail
Purpose	<p>The purpose of this guide is to provide instructions on how to update your contact details in eStudent.</p> <p>Important:</p> <ul style="list-style-type: none"> You will need your UTS Insearch student ID and password.

Sign in to [eStudent](https://estudent.insearch.edu.au) using your UTS Insearch Student ID and password.

eStudent
<https://estudent.insearch.edu.au>



Log In

Enter your Student ID and **UTS Password** below, then select **Log In**.
 You can find the steps to set up your UTS email, [here](#).
 Ensure you complete the steps **before** seeking technical support from the Service Desk through the [Service Desk Portal](#), or by dialing 7000 from any UTS College phone, or [+61 2 9218 7000](#)

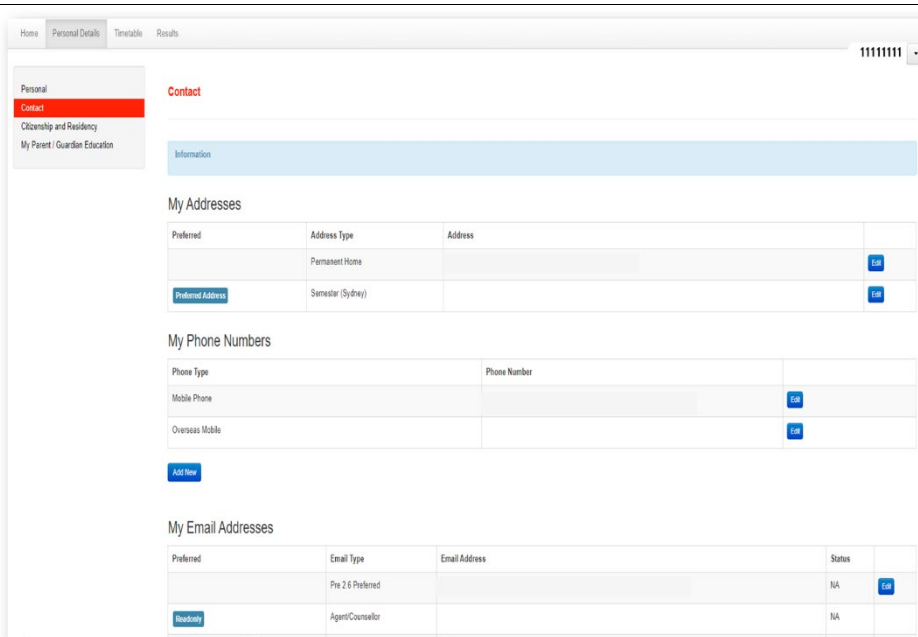
Student ID*

Password*

Log In

Login with your Student number & password

From the **Personal Details** tab at the top of the page, click **Contact**.



Home Personal Details Timetable Results 11111111

Personal
Contact
Citizenship and Residency
My Parent / Guardian Education

Contact

Information

My Addresses

Preferred	Address Type	Address	
	Permanent Home		Edit
Preferred Address	Semester (Sydney)		Edit

My Phone Numbers

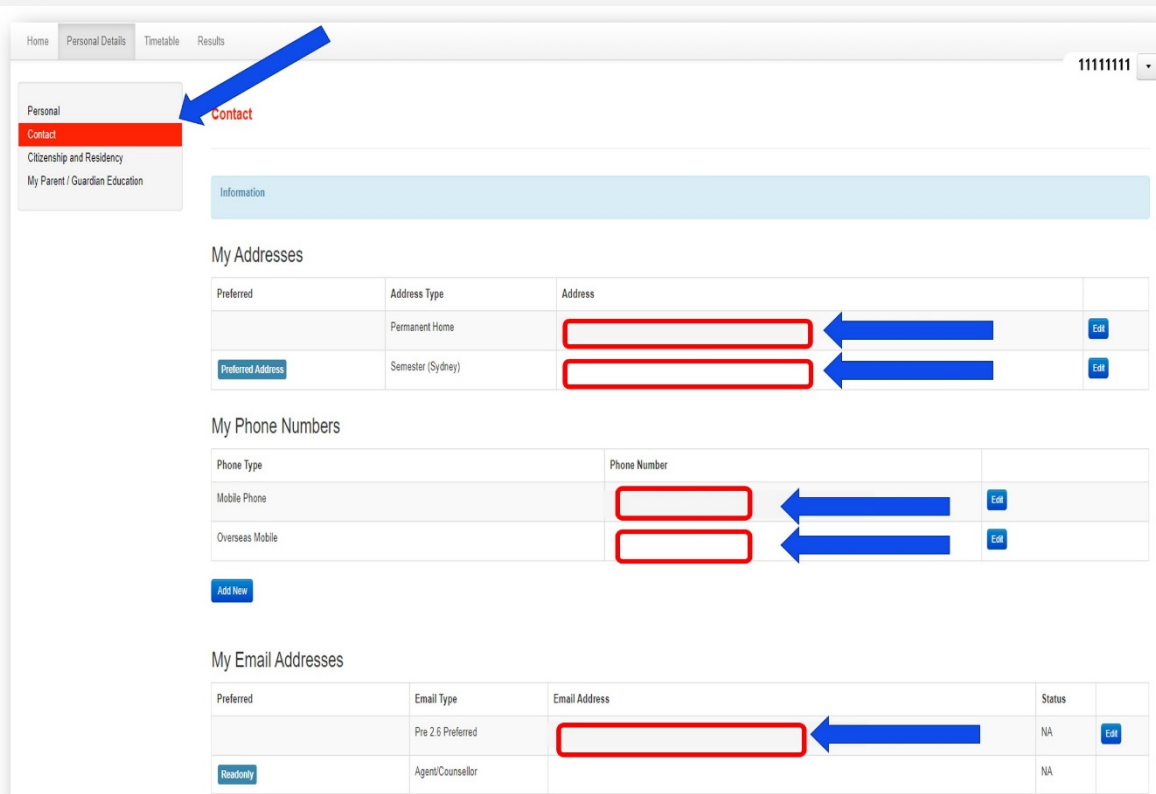
Phone Type	Phone Number	
Mobile Phone		Edit
Overseas Mobile		Edit

[Add New](#)

My Email Addresses

Preferred	Email Type	Email Address	Status	
	Pre 2.6 Preferred		NA	Edit
Readonly	Agent/Counsellor		NA	

Next, confirm that your address, mobile phone number and preferred email address is correct.



Home Personal Details Timetable Results 11111111

Personal
Contact
Citizenship and Residency
My Parent / Guardian Education

Contact

Information

My Addresses

Preferred	Address Type	Address	
	Permanent Home		Edit
Preferred Address	Semester (Sydney)		Edit

My Phone Numbers

Phone Type	Phone Number	
Mobile Phone		Edit
Overseas Mobile		Edit

[Add New](#)

My Email Addresses

Preferred	Email Type	Email Address	Status	
	Pre 2.6 Preferred		NA	Edit
Readonly	Agent/Counsellor		NA	

To update address, go to My Address section and click edit and once the address updated, click **confirm** Address.

Personal
Contact
Citizenship and Residency
My Parent / Guardian Education

Address > Change details

Information

Add or modify your address details, then select an option below to continue.

Note: Suburb / Town, State and Postcode must be entered if the Country of your address is 'Australia'.

Address Type

Semester (Sydney) ?

Address line 1

update your new address here ?

Address line 2

Address line 3

Suburb/Town

Suburb ?

State

state ?

Postcode

Country

China (PRC) ?

Confirm Address

Cancel

To update Phone number, go to My Phone number section and click **edit** and once the phone number updated, click **save**.

Personal
Contact
Citizenship and Residency
My Parent / Guardian Education

Phone > Change Details

Information

Add or modify your phone details, then select an option below to continue.

Phone Type

Overseas Mobile ?

Phone Number

610292188600 ?

The phone number for the selected phone type.

Phone Comment

Save

Cancel

To update email addresses, go to My email addresses section and click **edit** and once the email address updated, click **save**.

Home
Personal Details
Timetable
Results

Personal
Contact
Citizenship and Residency
My Parent / Guardian Education

Email > Change Details

Information

Add or modify your email address details, then select an option below to continue.

Email Type

Pre 2.6 Preferred ?

Email Address

myemail@student.uts.edu.au ?

Email Status

Active ?

The status of the email address, such as active or inactive.

Email Comment

Save

Cancel

To update Emergency Contacts, go to Emergency Contacts section and click 'Add new' and once the phone number updated, click **save**.

Emergency Contacts

There are currently no other contact details recorded for you.

Add New

and once the phone number is added, click save.

Personal

Contact

Citizenship and Residency

My Parent / Guardian Education

Emergency Contact > Change Details

Information

Add or modify your other contact details, then select an option below to continue.

Emergency Contact Details

Other Contact Type	* Emergency Contact ?
Contact Name	My Emergency person name ?
Relationship	Father ?
Home Phone	610400000000 ?
Work Phone	?
Mobile Phone	610400000000 ? <small>The mobile phone number of the contact.</small>

Save

Return