



INS0008

UTS College Student ID Number

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Withdraw from UTS College (International Student)

Date of Application (DD/MM/YYYY): _____

Scholarship Student? **Yes** **No** If scholarship student, an authorisation is required from the Cultural Mission or sponsor when submitting this application.

Family Name: _____

Given Names: _____

Date of Birth (DD/MM/YYYY): _____

Unit No: _____ Street No: _____

Street Name: _____

Suburb: _____ Postcode: _____

Telephone: _____ Mobile: _____

Email: _____

Reason for Withdrawal:

Visa rejection

Returning overseas

Reason for returning overseas

Other

Provide explanation:

Conditions:

1. This is only an APPLICATION to withdraw. The decision will depend on your visa status. UTS College will assess and reply to this request within 10 working days.
2. Be aware that deferring, suspending or cancelling your enrolment may affect your student visa.
3. Be aware that deferring, suspending or cancelling your enrolment may affect your ability to receive a refund of payments made to UTS College. You must read, understand and accept the conditions set out in the UTS College Refund Policy, available [here](#).
4. You must speak to an Academic Adviser before submitting this application.
5. This application must be accompanied by the required documents: copy of passport, copy of visa, plane ticket, statement explaining reasons to withdraw, UTS Library statement and supporting documents (if applicable).
6. Withdrawal without providing the required documentation will result in your being reported to the Department of Home Affairs.
7. If you are under 18 years of age, your parent or guardian (with proof of guardianship) must also sign this form.
8. You will be notified of the decision in writing via email.
9. You should continue to attend classes, submit assignments, attend exams etc. until you have received a decision in writing regarding this application to withdraw. Failure to do so may impact on your visa and future studies.

Student Signature: _____

Date (DD/MM/YYYY): _____

By checking this box, I agree to my submitted application being processed, and the Terms & Conditions contained in this form.

Parent/Guardian Signature: _____

Date (DD/MM/YYYY): _____

For students under 18 years of age
*Homestay hosts are not permitted to sign as parents or guardians.

By checking this box, the parent/guardian agrees to the submitted application being processed, and the Terms & Conditions contained in this form.

Lodging this form

Email (preferred lodgement method) to: studentcentre@utscollege.edu.au

In Person: UTS College
UTS Building 5, Block C, Level 1 (Ground Floor)
1-59 Quay Street, Haymarket

OFFICE USE ONLY

Application received by: _____

Date received (DD/MM/YYYY): _____ **Student under 18 years old?** Yes No

Application approved

Application rejected

Staff name: _____ **Date (DD/MM/YYYY):** _____

Student terminated on system and notified by email on Date (DD/MM/YYYY): _____

UTS College Limited ABN 39 001 425 065 | CRICOS Provider Code: 00859D /
TEQSA Provider Identification No: PRV12022, Provider Category: Institute of Higher Education
University of Technology Sydney CRICOS Provider Code: 00099F /
TEQSA Provider Identification No: PRV12060, Provider Category: Australian University
UTS College Limited is a controlled entity of the University of Technology Sydney (UTS),
and as an institute of higher education, UTS College Limited provides pathway courses to UTS.
Version September 2024 1306086038_1224

Terms & Conditions

For students:

By submitting this form, I acknowledge and agree to the following.

- a) To the best of my knowledge, the information provided in this form is true and correct.
- b) I have read, understood and accept the conditions (if any) set out in the form.
- c) I have read, understood and accept the terms and conditions set out in UTS College Refund Policy, available **here**.
- d) I am authorised to disclose the personal and sensitive information (as applicable) provided in this form and acknowledge that such information (including my own) will be collected, used, stored and disclosed in accordance with the UTS College Privacy Policy, available **here**.

Students under 18:

For parents/guardians if the student is under 18:

By submitting this form, I acknowledge and agree to the following.

- a) I am the parent/guardian of the student to which the form relates.
- b) To the best of my knowledge, the information provided in this form is true and correct.
- c) I have read, understood and accept the conditions (if any) set out in the form.
- d) I have read, understood and accept the terms and conditions set out in UTS College Refund Policy, available **here**.
- e) I am authorised to disclose the personal and sensitive information (as applicable) provided in this form and acknowledge that such information (including my own) will be collected, used, stored and disclosed in accordance with the UTS College Privacy Policy, available **here**.