10 top tips

for you and your child to make the best use of Generative AI at school and university

UTS College | UNIVERSITY OF TECHNOLOGY SYDNEY

CAN I HELP YOU ?

A UTS College approach to Generative AI (GenAI) in learning and teaching

1 Understand how GenAI is best used

UTS College recommends GenAI only be used as an aid to homework or take-home activities. GenAI should be used effectively and responsibly, for the purpose of extending knowledge on a subject, or creating study guides and plans, and referenced where and how it is used in assignments.

2 Promote GenAI as a learning tool, not a shortcut

Support your child in using GenAI to build knowledge - such as exploring topics, simplifying concepts, or creating study aids - rather than to complete tasks for them. Think about how GenAI can help your child build and retain knowledge.

3 Emphasise skill development over 'quick wins'

Remind your child that relying on GenAI to do their assignments and assessment tasks can prevent them from developing essential skills like writing, problem-solving, and critical thinking - skills they'll need in their future studies and career.

4 Use endorsed and secure tools

Encourage your child to use GenAI tools that have been approved by your school. UTS College endorses Microsoft Copilot, which is secure, private, and equitable. These tools are designed to support learning without compromising data privacy.

5 Encourage creative and productive use

Show your child how GenAI can help produce fun and effective study aids such as:

- creating quizzes to assess known knowledge
- making revision plans and study notes
- exploring more about the topic and generating ideas
- generating word lists and mind maps and simplifying concepts

These uses enhance learning without replacing it.

6 Teach them to evaluate GenAI output

GenAI can produce plausible but incorrect or biased information. Help your child learn to critically assess AI-generated content and verify facts using credible sources.

7 Clarify that GenAI is not a credible source

Explain that GenAI is not an author or expert. While it can assist with ideas and illustrations, it should not be cited as a source for academic arguments or research.

8 Talk to your child about GenAI use and Academic Integrity

Ask your child about their use and perception of GenAI. Explain that using GenAI without proper acknowledgment is considered cheating. Encourage your child to always cite GenAI use when required and to follow their school or university guidelines.

9 Stay informed and involved

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Keep up with school policies and GenAI developments. Being informed helps you support your child's responsible use and understand what's expected in their learning environment. See our **GenAI guide for parents** for further information on how GenAI is incorporated into learning and teaching at UTS College.

10 Collaborate with educators and teachers

Maintain open communication with your child's teachers about GenAI use. This ensures your child is aligned with classroom expectations and gets the most educational value from the technology.

To find out more about where UTS College can take you, visit **utscollege.edu.au/unlocked**

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