

Change Accommodation Application Form

Please complete this form when requesting to change your accommodation arrangement.

Instructions on how to apply

- 1. The form must be submitted either at the UTS College Student Centre or by emailing accommodation@utscollege.edu.au.
- 2. For students under the age of 18, this form must be signed by the parent/legal guardian.
- 3. For students under the age of 18, please attach a copy of the parent/legal guardian's passport signature page.

Please note: This application is processed on case-by-case basis.

Section 1: Student Details

Student ID		
Family name		
Given name		
Date of birth		
Email		
Australian mobile number		
Accommodation provider name	(please tick √) Australian Homestay Network Global Special Experience Host	Scape
Section 2: Reason for Change		
Why do you want to change accommodation? (please tick \checkmark)		
Food Cleanliness	Host family Other	
Please provide more details		

Please attach any necessary supporting documents to this form and send to accommodation@utscollege.edu.au

UTS College Student Centre UTS Building 5, Block C, Level 1 (Ground Floor) (CB05C01) 1-59 Quay Street, Haymarket NSW 2000 T +61 2 9218 8666

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Section 3: Request for New Accommodation

Please outline your new accommodation preference

Section 4: Transportation Method

How will you be travelling to your new accommodation on the day?

Declaration:

- I hereby certify the above statements are true and correct to the best of my knowledge
- I understand this application will take two to four weeks to process
- I understand that it is my responsibility to check the current accommodation provider's cancellation policy and provide sufficient notice to the provider
- The UTS College Student Success Team needs to be notified immediately if this application needs to be cancelled or modified

I give my permission to the nominated travel arrangement.

Parent/legal guardian's signature (as per passport)

Signed date

Student signature

Signed date

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