Confirming your contact details in eStudent

Item	Detail
	The purpose of this guide is to provide instructions on how to update your
	contact details in eStudent.
Purpose	Important: • You will need your UTS Insearch student ID and password.

Sign in to <u>eStudent</u> using your UTS Insearch Student ID and password.
eStudent https://estudent.insearch.edu.au
UTS Insearch UNIVERSITY OF TECHNOLOGY SYDNEY Log In
Enter your log in information below, then select Log In . If you have any technical issue please contact the Service Desk through the <u>Service Desk Portal</u> or by dialling 7000 from any UTS:INSEARCH phone or +61 2 9218 7000
Student ID* Login with your Password* Student number & password Log In Cancel
From the Personal Details tab at the top of the page, click Contact.

UTS Insearch

	Contact							
p and Residency								
/ Guardian Education	Information							
	My Addresses							
	Preferred	Address Type	Address					
		Permanent Home						
	Preformed Address	Semester (Sydney)				E		
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Personal	Address > Change details
Contact	
Citizenship and Residency My Parent / Guardian Education	Information
	Add or modify your address details, then select an option below to continue.
	Note: Suburb / Town, State and Postcode must be entered if the Country of your address is 'Australia'.
	Address Type * Semester (Sydney) 🔻 3
	Address line 1 update your new address here
	Address line 2
	Address line 3
	Suburb/Town Suburb
	State 2
	Postcode
	Country China (PRC) v
	Confirm Address Cancel
To update Phone nu the phone number updated,	mber , go to My Phone number section and click edit and once , click save .
Personal	Phone > Change Details
Citizenship and Residency My Parent / Guardian Education	
	Information Add or modify your phone details, then select an option below to continue.
	Phone Type Overseas Mobile V ? Phone Number * 610292188600 ? The phone number for the selected phone how
	Phone Comment
	Save Cancel
To update email add once the email address upd	resses , go to My email addresses section and click edit and lated, click save .
Home Personal Details Timetable Results	
Personal Contact	Email > Change Details
Citizenship and Residency	
My Parent / Guardian Education	Information
	Add or modify your email address details, then select an option below to continue.
	Email Type * Pre 2.6 Preferred V
	Email Address * myemail@student.uts.edu.au 2
	Email Status Active V (2) The status of the email address, such as active or inactive.
	Email Comment
	Save Cancel
To update Emergency C and once the phone numbe	Contacts , go to Emergency Contacts section and click ' Add ne v r updated, click save.

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Emergency Conta	acts		
There are currently no other of	contact details recorded f	or you.	
Add New			
and once the phone numbe	er is added, click sav	e.	
Personal Contact	Emergency Contact > Ch	ange Details	
Citizensnip and Residency My Parent / Guardian Education	Information Add or modify your other contact	details, then select an option below to continue.	
	Emergency Contact	Details	
	Other Contact Type	* Emergency Contact *	
	Contact Name	My Emergency person name	2
	Relationship	Father 🔻 🕐	
	Home Phone	61040000000	2
	Work Phone		2
	Mobile Phone	610400000000	? The mobile phone number of the contact.
	Save		